

TOWN OF SYKESVILLE COUNCIL MEETING

OFFICIAL MINUTES OF AUGUST 12, 2002 REGULAR MEETING NO. 02-13

The regular Council meeting of the Town of Sykesville was held on August 12, 2002. Jonathan Herman, Mayor of the Town of Sykesville, called the meeting to order at 7:06 p.m. in the Council Meeting Room at the Town House. Mayor Herman, led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Debby S. Ellis Eugene E. Johnson, Sr. Charles B. Mullins
Jeannie M. Nichols Russell G. Vreeland

STAFF: Matthew H. Candland, Town Manager John R. Williams, Jr., Chief of Police

**ADDITIONS TO
THE AGENDA:**

Mayor Herman called for additions to the agenda:

Councilmember Vreeland	Business	Main St. Task Force - Chair
Laura Lindberg	Business	Disposal of Equipment
Councilmember Ellis	Public Concerns	Post Office Update

BUSINESS: **Main Street Task Force – Chair** – Matthew Candland reported that, with the resignation of Michael Burgoyne, a new Chair for the Main Street Task Force would need to be appointed.

There was some discussion in this regard, and it was decided this would be discussed at the next Council meeting.

PUBLIC

CONCERNS: **Post Office Update** – Matthew Candland announced that the Town of Sykesville has been awarded the contract for a Contract Post Office in the Town of Sykesville.

There was some discussion in this regard.

BUSINESS: **Nomination/Appointment – New Council Member** – Mayor Herman stated the Town received two resumes/letters of interest for the open Town Councilmember position.

Mayor Herman stated that he would recuse himself from discussion and voting with regard to the Council candidates.

Mayor Herman called for nominations for Councilmember.

Councilmember Nichols nominated Mark Rychwalski. The nomination was seconded by Councilmember Johnson.

In favor: Councilmembers Ellis, Vreeland, Johnson, Nichols
Opposed: Councilmember Mullins

COUNCIL MEETING MINUTES

August 12, 2002

Page 2 of 5

Abstain: Mayor Herman

Public Safety Report – Chief Williams – Chief Williams presented the Public Safety Report. There was some discussion in this regard.

Chief Williams also reported on the following: Frederick Keys Baseball Game Outing, Cops In Schools Grant, Curry Training, New Police Vehicle, National Night Out 2002, Bicycle Rodeo at Schoolhouse on September 7th.

Chief Williams commended Sheila Sauer, Administrative Asst., Frankie Gaither and the Public Works Department, Councilmember Nichols, and Lynne Ronayne, Parks & Rec Leader, for the contributions to the success of the National Night Out 2002.

Raincliffe Property – Proposed Subdivision – Update – Matthew Candland reported that the Planning Commission is waiting for input and guidance from the School Board regarding “adequate facilities” with regards to this proposed subdivision. He stated a representative of the School Board has been invited to attend the next Council Meeting.

There was some discussion in this regard.

Asphalt Overlay Projects – Bids – Matthew Candland reported the bids were received for the Asphalt Overlay Project and staff recommends approval of M.T. Laney’s bid for \$72,851.20.

There was some discussion in this regard.

MOTION: Councilmember Mullins motioned to approve the bid of M.T. Laney for \$72,851.20 for the Asphalt Overlay Project.

The motion carried unanimously.

Tree Planting Project – Bids – Matthew Candland reported the bids were received for the Tree Planting Project at Wimmer/Talon & Brandenburg, Phase II, and stated staff recommends approval of Rupperts Nursery’s bid for \$26,500.

MOTION: Councilmember Vreeland motioned to approve the bid of Rupperts Nursery for \$26,500 for the Phase II Tree Planting Project at Wimmer/Talon & Brandenburg.

The motion carried unanimously.

Capital Improvement Program – Committee Selection – Matthew Candland stated it is time to start the Capital Improvement Program (CIP) process.

COUNCIL MEETING MINUTES

August 12, 2002

Page 3 of 5

Mayor Herman appointed Councilmember Vreeland as Chair of the CIP Committee, and appointed Councilmember Ellis as a member of the CIP Committee.

MOTION: Councilmember Nichols motioned to approve the appointments of Councilmember Vreeland as Chair of the CIP Committee, and Councilmember Ellis as a member of the CIP Committee.

The motion carried unanimously.

Town Master Plan – Update – Matthew Candland stated the Planning Commission has formally introduced Draft Proposed Master Plan. He stated letters would be mailed to affected residents, and to the County agencies for review & comments. The Introduction is scheduled for November 11, 2002 and the Public Hearing is scheduled for December 9, 2002.

Community Media Center – New Building – Discussion – Matthew Candland stated the Community Media Center has proposed building a new Media Center building/station. They currently have approximately \$700,000 cash, and are proposing a building costing \$2 million. He stated this is something he needs guidance/input from the Council as to their feelings on this new building and costs.

The general consensus of the Town Council is for the CMC to stay within the existing budget for a new building (i.e. \$700,000 - \$750,000).

Disposal of Town Property – Laura Lindberg reported that, with the purchase of the new telephone system, the Town now has the old cellular phones. She requested approval to donate the old cellular phones to a local/Carroll County public service/social service organization.

MOTION: Councilmember Nichols motioned to approve the donation/disposal of the old Town cellular phones to a local non-profit organization or to Verizon, if a local organization can't be found.

The motion carried unanimously.

MISC: **Skateboard Park – Update** – Councilmember Nichols reported that she has been in touch with Sykesville Middle School in this regard. She is waiting for the school to form a group to plan what they would like to see there.

Matthew Candland reported that this item is a lower priority on the Parks & Rec agenda than some of the more pressing items.

There was additional discussion regarding playgrounds at Burkett & Cooper Parks, and the proposed swimming pool.

COUNCIL MEETING MINUTES

August 12, 2002

Page 4 of 5

OTHER: Carroll County Chapter of the MML – Signing Ceremony on Tuesday, August 20, 2002 (invitation to each councilmember to follow) - Matthew Candland reported there is a meeting and signing ceremony to sign the Concurrency Management letter to the Commissioners, at the Westminster City Hall at 7 p.m. on Tuesday, August 20, 2002.

Mayor Herman suggested the Council attend if possible.

Village House Dedication and Grand Opening on Monday, September 9, 2002, 5:30 – 7:30 p.m. – Matthew Candland stated this as a reminder.

BUSINESS: Community Legacy – Resolution – Jay French, Warfield Consultant, reported that the Town is applying for a Community Legacy Grant. As a part of this Grant, there is a requirement that the project area be designated at a Community Legacy Area.

There was some discussion regarding the County's \$300,000 Grant to the Town for the Warfield Project.

MOTION: Councilmember Vreeland motioned to approve Resolution #2002-05, designating "a Community Legacy Area & the Project in the Area", and "approves the Project Financing in the form of a grant, loan, or other financial vehicle", in the amount of \$268,500.

The motion carried unanimously.

PUBLIC CONCERNS: Tara Sherwin, a resident of Autumn Sky Court, expressed concern regarding cars speeding on that street.

There was some discussion in this regard, and Chief Williams stated he would follow up on this concern.

MOTION: Councilmember Nichols motioned to take a short recess at 8:40 p.m.

The motion carried unanimously.

CLOSED SESSION

MOTION: Councilmember Nichols motioned to close the session at 8:45 p.m.

The motion carried unanimously.

Those in attendance were: Mayor Herman, Councilmembers Ellis, Mullins, Vreeland, Johnson, and Nichols, Matthew Candland, Dennis Hoover, and Laura Lindberg.

COUNCIL MEETING MINUTES

August 12, 2002

Page 5 of 5

Items discussed were: Swann Property, Serra Property, Southern States Property, Harman Property, Mullins Property, Beasman Property, Personnel Issue, Shelter Home Property.

REOPEN SESSION

MOTION: Councilmember Johnson motioned to reopen the meeting at 10:36 p.m.

The motion carried unanimously.

MOTION: Councilmember Nichols motioned to approve the Conceptual Subdivision for the Warfield Complex.

The motion carried unanimously.

MOTION: Councilmember Nichols motioned to extend the probation period for Robert Huber's employment by an additional three months.

The motion carried unanimously.

TREASURER'S REPORT:

The Treasurer presented the Financial Report of June 2002 for approval.

MOTION: Councilmember Vreeland motioned to approve the June 2002 Financial Report and file for audit.

The motion carried unanimously.

MINUTES

APPROVED: The minutes of the May 28, June 10, and July 8, 2002 meeting were read and approved as presented.

MOTION: Councilmember Ellis motioned to approve the minutes of the May 28, June 10, and July 8, 2002 Official Council Meeting Minutes.

The motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Council, Councilmember Johnson motioned to adjourn at 10:39 p.m.

Laura L. Lindberg
Clerk/Treasurer

/lll