

Town of Sykesville
Parks and Recreation Meeting Minutes
Monday, October 21, 2002

Present:

Susan Dolan	Bob Martin	Tim Atwell
Dick Bovard	Lynne Ronayne	Frank Robert

The meeting was called to order at 7:10 p.m.

Approval of Minutes

The September minutes were approved with the exception of correcting those present to include Tim Atwell and exclude Gus Bontzos. Bob Martin made a motion to approve the minutes with changes and Susan Dolan seconded.

Public Concerns/Issues:

Tim Atwell reported that just off the railroad track bridge, on the new trail, there were a couple of adults shooting skeet into the river. We concluded that someone else needed to look at where the incident occurred in order to know if it was on the Howard Co. or Carroll County side of the railroad track.

Town Council Report:

Jeannie Nichols was not at the meeting to give a report.

Committee Reports/Old Business:

Pool Committee update. There are still plans to contact the YMCA the first of the year to discuss their involvement with the project. Everyone agreed that there is a need for an alternative source of funding.

Programs and Events:

Lynne will be working on the flyer for the 2003 **Calendar of Events** for Parks and Recreation and will submit it for approval at the next meeting.

There will be a children's **Halloween** Costume judging contest this weekend at the Town House on Saturday, October 26, 2002, at 10:00 a.m.

There was discussion on developing future **Halloween** events to include teens and families. We might want to consider getting involved with a charity, charging for the event, and splitting any profits. There was a suggestion to have some sort of Halloween "Fright Night" along the trails. More volunteers would be needed in order to bring about an event of this nature. The Boy Scouts were mentioned as a source for helping with the event. A paint ball activity and a shadow toy or tag??? game was suggested.

Lynne and Jeannie meet with the SCAA members about the **Adult Coed Softball League** and the plans for the fields at Springfield. Lynne stated that the SCAA members still needed to work on some of the details regarding our relationship with them. Matt also informed the Committee of other details. The Committee members will be posted on future developments.

Facilities/Projects:

A **park inspections meeting** was scheduled for Thursday, October 17, 2002, but was canceled due to illness. The meeting will be rescheduled and future meetings will be held on the 2nd Tuesday of the month.

Lynne requested approval to replace swing parts at the **Kalorama playground**. The Committee voted to purchase two new swings for the playground. Lynne will discuss with Matt which account this item should come from.

Burkett Park playground equipment is scheduled for installation on Thursday, October 24, 2002.

Lynne proposed that approximately \$2,000.00 of the money set aside for the dock be used to pay for the surfacing required for **Burkett Park** that was not in the original budget. The Committee voted in favor of deducting the money from the “dock money” account.

Jeannie Nichols approved plans made by Lynne Ronayne and two other Carroll County Master Gardeners to relocate the **native garden** from its current location at the Town House, to Cooper Park. Dick Bovard offered to lend a hand where needed and offered to pick-up the new plants from the nursery.

Before putting a bid out to “design and install” new playground equipment at **Millard Cooper Park**, the elevation specs are needed from Bob Bond.

A lot of time and effort has been spent trying to locate a contractor willing to build a **dock**. The P&R Committee agreed to utilize the dock money for other parks and recreation projects in need of funding. One such project would require transferring approximately \$1,800.00 in order to purchase the surfacing material for the new playground at Burkett Park. Any additional requests for transferring money from this account need to be approved by the P&R Committee and the Mayor and Town Council.

New Business:

A separate committee to work on the **5-year plan** for parks and recreation needs to be formed. We will see if Jeannie is interested in serving on this committee, schedule a meeting, and notify the Committee via e-mail of the date.

Lynne discussed the tentative **CIP** items for 2003/2004 for parks and recreation.

1. The split rail fence located at Jennifer Way playground needs to have the wire replaced and possibly the entire split rail fence replaced as well as add a gate at the entrance. Estimate of \$1,500.
2. Expanding the facilities at the Little Sykes Railway to include a depot station. Estimate \$10,000. (Lynne will check with Matt to be sure this is a “Parks and Recreation” item or a “Maintenance” item.)
3. Stone signs for the parks and playgrounds. Estimate of at least \$5,000.00.

The costs associated with the pool project will be considered a budget item and not a CIP item.

Frank stated that he was still working on finalizing the details for the **Golf Tournament** and that there may be a change in the location.

In Conclusion

This meeting resulted in the following action items:

1. **Lynne will present the above CIP requests at the next CIP meeting.**
2. **The Committee members will be thinking about when to have a meeting to discuss the 5-year plan for parks and recreation.**
3. **Lynne will make the correction to the September 16 minutes.**
4. **Lynne will do the 2003 Calendar of Events for parks and recreation and bring the draft to the next meeting.**
5. **Lynne needs to discuss at the next parks meeting what account the Committee wants “miscellaneous expenses” to come from.**
6. **Lynne will order the replacement swings for the Kalorama playground.**
7. **Money required for the surfacing material needed at Burkett Park will be taken from the “dock money” account.**

The next Sykesville Parks and Recreation meeting will be Monday, November 18, 2002, at 7PM at the Town House.

CC: Matt Candland
Office Staff (Mary, Laura, Dinah, Barb)
Jeannie Nichols
Mayor Herman