

Approved 12/16/02

Town of Sykesville
Parks and Recreation Meeting Minutes
Monday, November 18, 2002

Present:

Bob Martin Dick Bovard
Lynne Ronayne Jeannie Nichols

Jeannie called the meeting to order at 7:10 p.m.

Approval of Minutes

The minutes from the October meeting were distributed via e-mail. Corrections to the October minutes will be made regarding the skeet shooting incident. The sentence beginning with "Matt Candland stopped by..." all the way to the end of the paragraph should be omitted. Replace with the following: We concluded that someone else needed to look at where the incident occurred in order to know if it was on the Howard Co. or Carroll County side of the railroad track.

Public Concerns/Issues:

Jeannie offered to try and figure out exactly where the incident occurred. Since this meeting, Chief Mitchell has been contacted and will contact the resident that witnessed the incident and he will go with him to determine the exact location.

Town Council Report:

Jeannie reported that the "tree slab" has been erected and looks great at Cooper Park. A ceremony will be planned. Wiley will create the commemorative plaque with the inscriptions of the contributors as soon as Jeannie gives him the details.

Committee Reports/Old Business:

Frank Robert was not at the meeting and there was no updated information regarding the **Pool Project**.

Once more, the subject of **names** for the **parks** was brought up. Jeannie will present the topic at the next Mayor and Town Council meeting on Monday, November 25, 2002. (It was also decided that an e-mail would be sent out to the Town Council prior to the meeting detailing the information on the unresolved names. Lynne will do this and get it approved by Jeannie before sending it to the Town Council.)

Programs and Events:

Lynne will e-mail the 2003 **Calendar of Events** to all Committee Members ASAP.

In reflecting on parks and recreation projects, Jeannie stated that we needed to complete our current projects and do away with the projects that were either unsupported or not feasible. There was a discussion on whether money that was in the budget for a project that had been canceled could be transferred to another account. Jeannie stated that the Town Council had to approve such transfers. Lynne will get together a proposal for the transfers and send it to Jeannie.

The children's **Christmas craft** will be on Friday, December 6, 2002, 6:30 p.m. in the Old Main Line Visitors Center upstairs. Sugar cookies will be purchased from the Carroll County Vo-Tech School at a cost of 25 cents a piece. Lynne will purchase all the materials for decorating the cookies. The Committee made the decision to display a "donations accepted" box at this event, as we are not charging for either craft. Lynne will prepare the donations box.

Jeannie would also like to see if the "snake lady" could come to the event again this year. Lynne will see if she can get in contact with her.

Facilities/Projects:

Lynne stated that the **park inspections meetings** were back on schedule. Notes from the last meeting were sent via e-mail.

Pathways in the **Wimmer** and **Brandenburg Parks** are almost complete. Residents are responding positively and have been utilizing the paths. Bob Martin offered to donate a tree to the park and stated that he believed a few of his neighbors would be interested in doing the same. Jeannie said that the donated trees should have a small plaque listing the name of the contributor.

Burkett Park playground equipment was installed on Wednesday, October 23, 2002. Matt, Lynne, and Frankie are aware of the problem and are in the process of completing the project.

Jeannie stated that she would like to see a temporary sign at the playground saying that the playground was not complete and that they were using the equipment at their own risk. Lynne said she would discuss this with Matt at the staff meeting scheduled for the next morning.

Lynne stated that she would order the "age appropriate" sign for the park from West Recreation.

Lynne would like to relocate the **native garden** this month. Due to the increased workload on the Maintenance department at this time, it may have to wait until the second week of December.

New Business:

Jeannie would like to hold a **retreat** in January or February. The plan is to discuss the committees' 1 year goals so that we can begin to consider developing a **5-year plan**. At the next two meetings we will solicit ideas from committee members.

CIP items requested for 2003/2004 by Parks and Recreation were reviewed. See the agenda for the details.

In Conclusion

This meeting resulted in the following action items:

- 1. Lynne will prepare information for Jeannie to take to the Town Council regarding the names for the parks.**
- 2. Lynne will work on preparing proposals to transfer parks and rec. money from one account to another.**
- 3. Jeannie will continue to work on the details of the celebration regarding the "tree slab."**
- 4. Lynne will do the 2003 Calendar of Events for parks and recreation and e-mail out to everyone.**
- 5. Lynne will order the replacement swings for the Kalorama playground.**

6. Lynne will order the “age appropriate” sign for Burkett Park and assist in completing the entire playground project.
7. The plans for relocating the native garden will be postponed until the spring.
8. Lynne will order cookies for the Christmas craft and try and contact the “snake lady.”

The next Sykesville Parks and Recreation meeting will be Monday, December 16, 2002, at 7PM at the Town House. Please bring your holiday spirit and a dessert to share.

CC: Matt Candland
Office Staff (Mary, Laura, Dinah, Barb)
Jeannie Nichols
Mayor Herman