

TOWN OF SYKESVILLE

COUNCIL MEETING

OFFICIAL MINUTES OF FEBRUARY 9, 2004 REGULAR MEETING NO. 04-02

The regular Council meeting of the Town of Sykesville was held on February 9, 2004. Jonathan Herman, Mayor of the Town of Sykesville, called the meeting to order at 7:07 p.m. in the Council Meeting Room at the Town House. Mayor Herman, led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Edward Cinkole Debby S. Ellis Eugene E. Johnson, Sr.
Jeannie M. Nichols Mark Rychwalski Russell G. Vreeland

STAFF: Matthew H. Candland, Town Manager John R. Williams, Jr., Chief of Police

**ADDITIONS TO
THE AGENDA:**

Mayor Herman called for additions to the agenda.

Councilmember Ellis Business Town Web Site

Mayor Herman Business Mayors Conference

Matthew Candland Business Town House ADA Improvements

BUSINESS:

Recreational Facilities Committee – Update – Councilmember Rychwalski reported that the first full meeting of the Recreational Facilities Committee was held on 2/7/04. He stated the committee recommends temporary basketball hoops be placed at two locations: Burkett Park and Linear Trail near the Spring House off of CaraCara Ct. He stated these areas would be used as test cases to monitor for usage, safety, problems, pros/cons, etc. He further stated the next meeting agenda would include discussion of possible permanent facilities in other parks.

There was extensive discussion in this regard, including location/set up of the temporary hoops, comments from Town citizens, and method to monitor & measure the usage, safety, problems, pros/cons, etc.

MOTION:

Councilmember Ellis motioned to approve the placement of up to four [basketball] hoops – two in Burkett Park, two in CaraCara Ct. area near the SpringHouse; as a temporary measure to evaluate until June [2004].

The motion carried unanimously.

Public Safety Report – Chief Williams presented the Public Safety Report for review.

There was some discussion in this regard.

Proposed FY2004-2005 & 2005-2009 CIP – Matthew Candland presented the Proposed FY2004-2005 & 2005-2009 CIP for review and approval. He stated the Planning Commission has approved with the change of removing funding for

COUNCIL MEETING MINUTES

February 9, 2004

Page 2 of 2

a pool until a favorable Pool Feasibility Study is completed and accepted by the Mayor and Council.

There was some discussion in this regard.

MOTION: Councilmember Rychwalski motioned to approve the proposed FY2004-2005 and 2005-2009 CIP as presented, with the inclusion of a line item for Pool Feasibility Study for approximately \$10,000.

The motion carried unanimously.

FY2003-2004 Budget – Adjustments – Matthew Candland presented proposed adjustments to the FY2003-2004 Budget, including expenditures of \$2,500 for Office Clerk and \$1,300 for Recycle Bins, funding to be transferred from line item 100/5000/790 (Friends of Historic Sykesville) and Revenue of back payment in lieu of taxes being paid by Continuum Care to the Town, estimated to be approximately \$51,000, to be placed in reserve.

MOTION: Councilmember Vreeland motioned to approve the proposed budget amendments as presented.

The motion carried unanimously.

Historic District Grant Applications – Matthew Candland presented two grant requests that have been recommended for approval by the Historic District Commission. He stated that there is funding for one grant request and the Historic District Commission will fund the second grant request.

MOTION: Councilmember Nichols motioned to approve the two Historic District Grant Applications as presented, with funding for one grant request to come from the Historic District Commission account.

The motion carried unanimously.

Proposed Landscape Guidelines Ordinance – Public Hearing – Matthew Candland recommended that this Ordinance be reintroduced at this meeting and the Public Hearing be held at the next Council Meeting, to allow the Council time to review changes.

MOTION: Councilmember Vreeland motioned to reintroduce the Proposed Landscape Guidelines Ordinance.

The motion carried unanimously.

Annual Mayor and Town Council Retreat – Draft Agenda – Matthew Candland presented the Draft Agenda for discussion.

COUNCIL MEETING MINUTES

February 9, 2004

Page 3 of 3

There was some discussion in this regard.

Town Web Site – Councilmember Ellis reported that the minutes of meetings, and departmental information on the web site are not current and requested that all committee/commission/council information and minutes be forwarded in a timely manner.

Annual Mayors Conference – Mayor Herman reported on the Annual Mayors Conference.

Town House ADA Improvements – Mayor Herman stated that the Town has a funding source that is dedicated to Town House ADA improvements. He presented drawings of proposed improvements/addition and passed around a proposal for review.

There was some discussion in this regard.

MISC: **Centennial** – Mayor Herman stated he received a letter from the Gazette they would be publishing a special section in their April 29, 2004 issue to advertise the Town's Centennial.

MINUTES

APPROVED: The minutes of the January 12, 2004 meeting were read and approved as presented.

MOTION: **Councilmember Ellis motioned to approve the minutes of the January 12, 2004 Official Council Meeting Minutes.**

The motion carried unanimously.

TREASURER'S REPORT:

The Treasurer presented the Financial Report of December 2003 for approval.

MOTION: **Councilmember Vreeland motioned to approve the December 2003 Financial Report and file for audit.**

The motion carried unanimously.

MOTION: **Councilmember Johnson motioned to approve the \$12,300 proposal from Michael Dowling for Town House ADA Improvements, subject to comments from Dennis Hoover, Town Attorney.**

The motion carried unanimously.

MOTION TO RECESS:

Councilmember Rychwalski motioned to take a short recess at 8:50 p.m.

The motion carried unanimously.

COUNCIL MEETING MINUTES

February 9, 2004

Page 4 of 4

CLOSED SESSION

MOTION: Councilmember Nichols motioned to close the session at 9:00 p.m.

The motion carried unanimously.

Those in attendance were: Mayor Herman, Councilmembers Ellis, Cinkole, Vreeland, Johnson, Nichols, and Rychwalski, Matthew Candland, Dennis Hoover and Laura Lindberg.

Items discussed were: Police Personnel, Hawk Ridge Farm Bond, Property Condemnation, Public Works Director, and S&P Memorandum of Understanding.

REOPEN SESSION

MOTION: Councilmember Rychwalski motioned to reopen the meeting at 10:35 p.m.

The motion carried unanimously.

ADJOURNMENT: There being no further business to come before the Council, Councilmember Nichols motioned to adjourn at 10:38 p.m.

Laura L. Lindberg
Clerk/Treasurer

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