

OFFICIAL MINUTES OF August 13, 2007 REGULAR COUNCIL MEETING NO. 07-13

The regular Council meeting of the Town of Sykesville was held on August 13, 2007. Jonathan Herman, Mayor of the Town of Sykesville, called the meeting to order at 7:00 p.m. in the Council Meeting Room at the Town House. Mayor Herman, led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Jonathan Herman Scott Sanzone Jeannie Nichols
 Debby Ellis Leo Keenan Frank Robert

ABSENT: Eugene Johnson

STAFF: Matthew H. Candland, Town Manager
 John R. Williams, Jr., Chief of Police
 Ronald Esworthy, Public Works Director
 Lorie Sanders, Town Clerk

ADDITIONS TO THE AGENDA:

Mayor Herman then called for additions to the agenda. There were no additions. Mayor Herman asked to change order of agenda items to be as follows:

- # 1 on agenda becoming # 2
- # 2 on agenda becoming # 1
- # 3 on agenda becoming # 4
- # 4 on agenda becoming # 3

BUSINESS:

1. **Jay French-Recognition of Service to Warfield Complex-** Mayor Herman gave a short description of the work and dedication that Mr. Jay French has shown as the Owners Rep to the town regarding the Warfield Complex. Mayor Herman felt that it appropriate that the Town present Mr. French with a small token of appreciation. Brad Rees, Chair of WDC said a few words also thanking Jay for his work. Mr. French thanked all and wished the Town the best of luck with the project moving forward.

Mayor Herman stated at this time that he would like to start abiding by some rules that he and the council have become lax on in the past. He would like to start this as soon as this evening although they may not apply to this evenings meeting. Mayor Herman will take comments from the public before the Council starts to deliberate, stating that the reason for this is to minimize the distractions to the agenda and help run an effective meeting.

2. **Parks and Recreation Committee- Appointments** – Mayor Herman stated that he would like to appoint Billy Shifflet, Jennifer Kelly, Susan Dolan, Ivy Wells, and Chris Sevick to the Parks and Recreation Committee. Council member Robert thanked all the volunteers for their time. He also asked that the council approve a budget of \$2500.00 for the Movie in the Park event that will take place on August 23, 2007 at 8:00 pm. In addition, Jennifer Kelly gave a brief schedule of future events including a back to school concert to take place on

COUNCIL MEETING MINUTES

August 13, 2007

Cont.

September 30, 2007 and the Century Homecoming Parade and Concert which will take place either on October 8, 2007 or October 9, 2007, stating that she would like the council to approve a budget of \$200.00 for each event. Chief Williams stated that the Parade will be the same week as the Fall Festival and would need to check staffing. Council member Keenan asked if there was a screening process to check the bands. Jennifer Kelly assured the council that she has worked with the bands in the past and has had no problems. Some discussion regarding concession stand and coordination of police and public works staff. Council member Robert also stated that there will be a meeting on Monday, August 13, 2007 at 6:30 pm.

MOTION: Council member Robert motioned and Council President Nichols seconded to approve the appointment of Billy Shifflet, Jennifer Kelly, Susan Dolan, Ivy Wells, and Chris Sevick to the Parks and Recreation Committee.

The motion carried unanimously

MOTION: Council member Robert motioned and Council member Keenan seconded to appointment Committee members for two-year term

The motion carried unanimously

MOTION: Council member Robert motioned and Council member Keenan seconded to approve \$2500.00 from the Parks and Recreation reserve fund for Movie Night in the Park and \$200.00 for the Back to school Concert and Homecoming Parade events.

The motion carried unanimously

3. **Public Safety Report** – Police Chief John Williams stated that this report covers a time period from July 9, 2007 through August 13, 2007. Chief Williams reiterated his concerns regarding stress on staff due to increase in calls. Some discussion concerning calls for burglary to commercial businesses in town. Chief has meet with the President of the SBA and discussed several options and has also offered those businesses with a commercial security survey at no charge. Chief mentioned that due to the intensive heat the NNO turnout was not as large as he was hoping, feed back was very positive and he feels it was very well received by the community. Chief would like to publicly thank Mr. Howard Saslow for the use of his electricity and has sent a letter to him stating this also. Council President Nichols also thanked the Police Department for their excellent service during the Concerts in the Park. Last item Chief Williams spoke to is the promotion of PFC David Lewis to Corporal, asking the Council to approve a salary range increase of \$2,434.00 and make it retroactive to 7/1/2007.

MOTION: Council president Nichols motioned and Council member Robert seconded to approve salary range increase of \$2,343.00 for PFC Dave Lewis to Corporal and making it retroactive to 7/1/2007

COUNCIL MEETING MINUTES

August 13, 2007

Cont.

The motion carried unanimously

- 4. Centenarian Resolution-** Mayor Herman presented a proclamation for Ms. Isabella Harding who will be turning 100 years old this month and has been an active Sykesville resident since 1929.

MOTION: Council member Robert motioned and Council president Nichols seconded to approve Centenarian Resolution for Ms Isabella Harding.

The motion carried unanimously

- 5. Citizen Request for a Noise Ordinance-** Town Manager Candland stated that Ms. Cooper of Shimmering Run Court has expressed concerns about noises in her neighborhood. Town Manager Candland stated that there are several difficulties when drafting an ordinance for noise. He also gave a brief history of the town's experience about 10 years ago when a noise ordinance was explored. There was some discussion concerning this. Town Manager Candland and Chief Williams will contact Ms. Cooper to discuss further. Council member Keenan will look at possible solutions.
- 6. Request for Waiver of Impact Fee** –Town Manager Candland gave a brief explanation of this item and suggested to the council that they table it until the town's attorney arrived at about 8:30 pm to discuss further.
- 7. River Place Development-** Town Manager Candland gave the council a copy of the RFP for River Place stating that it is not the complete version as it is missing plats but is certainly the "meat" of the document. There was some discussion about the avenue that will be used to get the RFP out there. Council will take a look at the RFP and bring concerns, suggestions etc. to next council meeting to finalize.
- 8. New Maintenance Worker I- Appointment-** Town Manager Candland and Public Works Director Ron Esworthy would like to recommend that the council appoint Joshua Pickett to Maintenance Worker I at a salary of \$10.87 per hour.

MOTION: Council president Nichols motioned and Council member Robert seconded to approve appointment of Joshua Pickett to Maintenance Worker I.

The motion carried unanimously

- 9. Little Sykes Railroad-Richard Doxzen Resignation-** Mr. Richard Doxzen was in attendance to formally resign from his duties at the LSRR. Due to health problems he is facing, he feels the need to step down. Mr. Doxzen also gave a total of donations for this year to be \$1,981.00. Mayor Herman thanked Mr. Doxzen for his dedication to this project.
- 10. New Intersection-Update-** Town Manager Candland stated as a reminder that about 2 or 3 months ago a letter was sent to the SHA with recommendations that the town wanted to have implemented at the intersection. The SHA has

COUNCIL MEETING MINUTES

August 13, 2007

Cont.

responded and things are moving forward and improvements will be made. There was some discussion concerning this.

11. **Roads Condition Rating System-** Town Manager Candland stated that as requested at the last meeting, a road condition rating system was designed by he and Public Works Director Ron Esworthy, that will be easily updated and maintained. He gave a brief summary of the system designed. Some questions from council and brief discussion.
12. **Blue Caboose-Request to Purchase-** Town Manager Candland stated that he received a call from Ms. Baldwin that expressed her interest in purchasing the blue caboose that is owned by the town and located behind the SS. There was some discussion. The council would like to table this item to the next council meeting.
13. **Town Treasurer Position-Update-** Town Manager Candland gave a brief statement of progress and said that this item would be discussed further in closed session
14. **Solid Waste Truck Repair-Update-** Town Manager Candland stated that this is not something that is usually brought to the council's attention but this repair was rather substantial and because it is a budget item that will affect the final line he felt it was something that needed to be shared. There was some discussion and questions.
15. **Apple Butter Market Mayor and Town Council Booth-** Town Manager Candland stated that the Destination Sykesville requested that the Mayor and Town Council have a booth at upcoming Apple Butter Markets. Town Manager Candland asked that if any one is interested to let him know.
16. **Mayor and Town Council Retreat-** This was stated as a reminder by Mayor Herman. Retreat will be held on Saturday, September 29, 2007 from 9 am to 3 pm at the Old Main Line Visitor Center. Town Manager Candland asked for additional items to the draft agenda. Mayor Herman would like to add Energy Conservation.

Council President Nichols commented about the Lion's Club volunteers and stated that they were a great asset to the events that they volunteered for and would like to thank them for all of their help.

MOTION: Council president Nichols motioned and Council member Keenan seconded to approve the July 9, 2007 minutes as submitted for public record.

The motion carried unanimously

COUNCIL MEETING MINUTES

August 13, 2007

Cont.

MOTION: Council member Keenan motioned and Council president Nichols seconded to approve the May 2007 treasurers report as submitted for public record.

The motion carried unanimously

MOTION: Council member Keenan motioned and Council president Nichols seconded to approve the June 2007 treasurers report as submitted for public record.

The motion carried unanimously

**MOTION TO:
RECESS** Council president Nichols motioned and Council member Keenan seconded to take a brief recess prior to going into closed session at 9:10 p.m.

The motion carried unanimously.

CLOSED SESSION

MOTION: Council member Keenan motioned and Council member Robert seconded to close the session at 9:25 p.m.

The motion carried unanimously.

Those in attendance were: Mayor Herman, Council members Ellis, Robert, Keenan, and Sanzone, Council president Nichols, Town Manager Matthew Candland, Police Chief Williams, Public Works Director Esworthy and Town Attorney, Dennis Hoover.

Items discussed were:

**Warfield Update
Personnel
Legal Consultation
River Front RFP**

REOPEN SESSION

MOTION: Council president Nichols motioned and Council member Robert seconded to reopen the meeting at 11:08 p.m.

The motion carried unanimously.

MOTION: Council president Nichols motioned and Council member Keenan seconded to approve Kim Howard to the Treasurers Position for annual salary of up to \$52,000.

The motion carried unanimously

COUNCIL MEETING MINUTES

August 13, 2007

Cont.

MOTION TO

ADJOURN:

There being no further business to come before the Council, Council President Nichols motioned and Council member Robert seconded to adjourn at 11:10 p.m.

The motion carried unanimously.

Respectfully Submitted

Lorie Sanders

Town Clerk