

## OFFICIAL MINUTES OF October 22, 2007 REGULAR COUNCIL MEETING NO. 07-17

The regular Council meeting of the Town of Sykesville was held on October 22, 2007. Jonathan Herman, Mayor of the Town of Sykesville, called the meeting to order at 7:00 p.m. in the Council Meeting Room at the Town House. Mayor Herman, led the pledge of allegiance to the flag and a moment of silence.

**PRESENT:** Jonathan Herman    Debby Ellis                    Jeannie Nichols           Eugene Johnson  
                  Leo Keenan                    Frank Robert               Scott Sanzone

**ABSENT:**

**STAFF:** Matthew Candland, Town Manager  
                  John Williams, Chief of Police  
                  Lorie Sanders, Town Clerk

### **ADDITIONS TO THE AGENDA:**

Mayor Herman then called for additions to the agenda. Halloween time discussion to be added as Agenda item # 9

### **BUSINESS:**

1. **South Branch Park Charrette**—Mr. Sean Davis was in attendance to present the ideas and concepts that were discussed at the Charrette's in plan form. He also addressed the questions that were asked at the meeting he attended in September. After a brief discussion and explanation of the plan, he distributed the concept plan to the mayor and council to read and peruse. He will be at the next meeting on October 22, 2007 to answer any questions that we may have.
2. **Public Safety Report-Chief Williams**- Chief Williams stated that this public safety report was for the time period of 9/20/2007 through 10/22/2007. He also stated that there would be extra staff on duty for Halloween including the auxiliary officers. The police department will be handing out Halloween treat bags this year as they have in the past. The police department will also have a table at the apple butter market on Sunday 10/28/2007. Mayor Herman asked Chief Williams to comment about the concerns that the public have about the Sykesville Police Department leaving the area and spending time in Eldersburg. There was some additional discussion from the public.
3. **Parks and Events-Update**- Council member Robert gave a brief update, stating that there will be a Halloween costume contest coming up and they are working on the budget and would like to have someone coordinate/run the Family Fun Day event next year.
4. **Capital Improvement Program Budget-Committee Formation**-Town Manager Matthew Candland gave a brief explanation about the process for forming this committee. Mr. Candland stated that he has received two letters of interest from citizens. He would like to have the committee members appointed at the November 13, 2007 meeting. We will advertise for the citizens at large.

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5. **Capital Improvement Program Budget Goals and Objectives**-Mr. Candland stated that the CIP committee would not start their meetings until the goals and objectives had been set. He is working with staff to devise draft goals and objectives for the council to review at the November 13, 2007 meeting.

**MOTION:**

**Council president Nichols motioned and Council member Ellis seconded to form CIP committee and identified members as Council member Ellis, Council member Sanzone, one representative from Historic District Commission, Planning Commission, Parks and Events Committee, Town Manager Matthew Candland, and one citizen at large for a total of 7 members.**

**The motion carried unanimously.**

6. **Surplus 1985 Dump Truck and 1992 Police Car**-Town Manager Candland stated that we received one bid for the surplus 1985 Dump Truck from All Landscape Supply for \$2500.00 and recommended that the council accept this bid. We will also advertise a second time for the 1992 Crown Victoria because no bids were received. Mr. Candland would also like to add the 1990 Flatbed Super Duty that is being replaced with the new Super Duty any day now.

**MOTION:**

**Council member Keenan motioned and Council President Nichols seconded to award bid to All Landscape Supply for \$2500.00 for the purchase of the 1985 Dump Truck.**

**The motion carried unanimously.**

**MOTION:**

**Council President Nichols motioned and Council member Keenan seconded to place the 1990 Flatbed Super Duty as surplus.**

**The motion carried unanimously.**

7. **Economic Development Committee**-Mayor Herman asked Town Manager Candland for a brief background explaining past and present committees that would address the Economic Development of the Town. Mr. Candland stated that the Economic Development Commission was created for specific task, stating the J & B Salvage Yard purchase as one task. Later the Warfield Development Corporation was created to be the Economic Development group for Warfield. He also mentioned Sykesville Development Corp as an additional group. After some discussion it was also suggested that Destination Sykesville be involved as an economic development avenue. It was suggested that we reinvigorate the Economic Development Committee. There was also some discussion concerning the possibility of a main street manager like some of the other local municipalities. Council member Keenan will do some more investigating concerning this item.

8. **Solicitation Permit**- Town Manager Candland stated that there has been some discussion in previous meetings concerning a noise ordinance and suggested that rather than create a noise ordinance, the town amend it solicitation permit to prohibit the use of loud speakers and other noise producing equipment of the

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solicitation of goods in the town. He asked that the council look at the proposed permit that was handed out and recommended its approval.

**MOTION:** Council president Nichols motioned and Council member Keenan seconded to approve the solicitation permit with the following changes:

- Remove social security number line and also complexion line in information section
- Remove Treasurer from approval signature line
- Remove the word “annoys” from line B in conditions section.

The motion carried unanimously

9. **Halloween Hours**-Council agreed to make Halloween hours from 6 pm to 8 pm on Wednesday, October 31, 2007.

Next Council meeting is Tuesday, November 13, 2007 instead of Monday November 12, 2007, due to the Veteran’s Day Holiday. This was stated as a reminder.

**MOTION:** Council member Ellis motioned and Council President Nichols seconded to approve the Treasurer’s Report of September 2007 as submitted to public record

The motion carried unanimously.

**MOTION:** Council member Ellis and Council member Robert seconded to approve minutes of October 9, 2007 as submitted to public record.

The motion carried unanimously.

Successful Small Towns seminar November 1, 2007, 7 – 9 pm Carroll Community College Scott Auditorium. Mayor Herman stated this as a reminder.

Last Apple Butter market will be on October 28, 2007. Stated as a reminder

**MOTION TO:  
RECESS** Council member Ellis motioned and Council president Nichols seconded to take a brief recess prior to going into closed session at 8:50pm.

The motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Council president Nichols motioned and Council member Ellis seconded to go into closed session at 8:50pm.

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**The motion carried unanimously.**

Those in attendance were: Mayor Herman, Council members Robert, Keenan, Ellis, Sanzone, and Johnson. Council president Nichols, Town Attorney Dennis Hoover and Town Manager Matthew Candland

Items discussed were:

**River Place, Warfield Update, Town Pool, Cable TV, Historic District Commission appointments, and Springfield Avenue properties.**

**REOPEN SESSION**

**MOTION:** Council member Robert motioned and Council member Sanzone seconded to return to open session at 10:11 pm.

**The motion carried unanimously.**

**MOTION TO  
ADJOURN:**

There being no further business to come before the Council, Council president Nichols motioned and Council member Ellis seconded to adjourn meeting at 10:12 pm.

**The motion carried unanimously.**

Respectfully Submitted  
Lorie Sanders  
Town Clerk