

TOWN OF SYKESVILLE

TREASURER'S REPORT FOR DECEMBER, 2007

APPROVED (UNAUDITED)

Includes for this period:

- 1) Bank Account Status
- 2) Check Register
- 3) Statement of Revenues and Expenditures with Budget Comparison

Town of Sykesville
Bank Account Status
As of December 31, 2007

	Prior Month Balance	Net PTD Change	Current Balance
Bank Account			
Cash-Checking	477,325.82	-277,401.31	199,924.51
Cash-Savings	10,654.06	5.31	10,659.37
Petty Cash Fund	100.00	0.00	100.00
Cash-Savings-Special Projects-Fundraisers	7,192.79	1.52	7,194.31
Cash-Savings-Historic Commission	7,968.91	1.60	7,970.51
Cash-Savings-Gate House Museum	48,644.27	10.33	48,654.60
Cash-Savings-Parks & Recreation Comm	32,388.73	12.02	32,400.75
Cash-Savings-Schoolhouse Road Escrow	3,234.54	-223.83	3,010.71
Cash-Savings-Unemployment Acct	7,370.15	1.48	7,371.63
Cash - MLGIP	9,866.64	200,000.00	209,866.64
Investments - MLGIP	47,559.96	0.00	47,559.96
Cash-Savings-Impact Fees	3,392.42	0.69	3,393.11
Cash-Savings-Development Inspection	25,816.30	6.58	25,822.88
MLGIP-CIP Savings	96,067.83	0.00	96,067.83
Cash-Savings-1984 CDBG-WUB	5,072.81	1.03	5,073.84
Cash-Old Main Line Post Office-USPS	97,448.25	15,398.36	112,846.61
Total Checking/Savings	<u>880,103.48</u>	<u>-62,186.22</u>	<u>817,917.26</u>

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08 December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
Revenues				
Real Estate Taxes	6,988.28	629,473.55	970,000.00	(340,526.45)
Individual Personal Property Tax	0.00	1,034.40	800.00	234.40
Corporate Personal Property Tax	313.59	30,930.61	23,000.00	7,930.61
Assessment Credits - State, County,Town	0.00	0.00	1,000.00	(1,000.00)
Additions & Abatements - Prior Years, Tax	0.00	175.69	(500.00)	675.69
Payment in Lieu of Taxes	0.00	29,394.97	20,000.00	9,394.97
Penalties, Tax	0.00	0.00	500.00	(500.00)
Discounts, Tax	(3.77)	(351.13)	(5,000.00)	4,648.87
Income Tax, State	0.00	186,903.91	510,000.00	(323,096.09)
Admissions Tax, State	0.00	68.99	0.00	68.99
Alcoholic Beverages, State	0.00	975.00	1,000.00	(25.00)
Traders Licenses, County	10.35	335.27	2,000.00	(1,664.73)
Building Permits, County	0.00	216.19	800.00	(583.81)
Park/Visitor Center Permits Town	180.00	940.00	1,200.00	(260.00)
Franchise Fees, Cable TV	0.00	9,750.52	30,000.00	(20,249.48)
Bid Packages, Town	10.00	427.50	100.00	327.50
Building/Zoning Permits, Town	118.70	647.48	1,000.00	(352.52)
BZA Applications, Town	0.00	1,750.00	0.00	1,750.00
Solicitor Permits, Town	0.00	10.00	0.00	10.00
Program Open Space, State	0.00	34,406.00	204,840.00	(170,434.00)
Intersection-MD32/851-Funding-State	0.00	58,503.17	0.00	58,503.17
Highway User Revenue, State	15,808.77	95,506.93	235,623.00	(140,116.07)
State Aid, PolProtGrant, State	13,240.00	26,480.00	66,283.00	(39,803.00)
Program Open Space, County	0.00	9,023.05	11,380.00	(2,356.95)
Grants, Misc Projects, State	0.00	570.00	126,400.00	(125,830.00)
Police Dept Misc Grants - State	270.00	4,205.00	0.00	4,205.00
Bank Share Tax	0.00	0.00	1,246.00	(1,246.00)
NPDES	0.00	0.00	3,484.00	(3,484.00)
Town Programs	0.00	238,280.00	237,660.00	620.00
Off Highway System Fund	0.00	0.00	2,958.00	(2,958.00)
Trash Collections Charges	290.00	12,825.25	21,400.00	(8,574.75)
Solid Waste Collection Permits	250.00	250.00	200.00	50.00
Parking Violations	25.00	50.00	1,000.00	(950.00)
Insurance Reimbursement	0.00	650.30	0.00	650.30
Interest	41.73	3,536.44	8,000.00	(4,463.56)
Baldwins, Principal	1,121.34	6,631.22	13,498.00	(6,866.78)
Baldwins, Interest	274.20	1,742.02	3,249.00	(1,506.98)
Baldwin's Percent Rent	0.00	0.40	6,000.00	(5,999.60)
Rentals, Equip & Property	1,387.23	8,323.38	15,100.00	(6,776.62)
Post Office Income				
4817.1 · PO Money Order Income	17,103.22	69,089.58		
4817.2 · PO Retail Income	611.26	1,268.52		
4817.3 · PO Services Income	3.75	50.00		
4817.4 · PO Postage Income	33,732.82	109,632.39		
Post Office Income - Other	0.00	3,587.76	16,000.00	(12,412.24)
Total Post Office Income	51,451.05	183,628.25	16,000.00	167,628.25
Newsletter Ads - Receipts	0.00	700.00	1,200.00	(500.00)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08 December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
Historic District Comm - Zoning App	0.00	110.00	250.00	(140.00)
Gatehouse - Donations	0.00	352.00	500.00	(148.00)
Gatehouse - Fundraisers	263.53	4,915.83	500.00	4,415.83
Gatehouse - Memberships	15.00	250.00	270.00	(20.00)
Schoolhouse Donations	(225.00)	336.00	0.00	336.00
Misc Receipts - Police Department	195.00	633.00	0.00	633.00
Misc Receipts - General	0.00	3,638.44	0.00	3,638.44
Little Sykes Railway Revenues	0.00	2,447.00	1,000.00	1,447.00
Destination Sykesville	0.00	1,720.00	0.00	1,720.00
Parks & Rec Comm - Self Funded	0.00	0.00	6,000.00	(6,000.00)
P & R Event Revenues	0.00	2,659.51	1,000.00	1,659.51
Total Revenues	92,025.00	1,595,056.14	2,540,941.00	(945,884.86)

Expense

Mayor & Town Council

Salaries	500.00	4,500.00	13,200.00	(8,700.00)
Employee Bonuses	2,250.00	7,750.00	5,500.00	2,250.00
Travel Expense	(105.39)	1,245.00	10,000.00	(8,755.00)
Dues	0.00	812.00	1,500.00	(688.00)
Subscriptions	24.95	172.83	650.00	(477.17)
Bank Fees - Misc Charges	352.73	526.51	300.00	226.51
Maryland Municipal League Dues	0.00	4,088.01	4,088.00	0.01
Advertising & Publishing	473.61	3,065.63	5,000.00	(1,934.37)
Promotions	688.50	3,643.11	5,000.00	(1,356.89)
Town Newsletter	3,093.25	6,381.25	7,200.00	(818.75)
Monthly Calendar	250.00	2,126.40	5,100.00	(2,973.60)
Tuition Reimbursement	0.00	3,000.00	3,500.00	(500.00)
Employee Events	459.73	474.03	3,000.00	(2,525.97)
Mayor and Council Retreat	0.00	690.00	600.00	90.00
Community Media Center	0.00	7,907.01	11,500.00	(3,592.99)
Total Mayor & Town Council	7,987.38	46,381.78	76,138.00	(29,756.22)

Town Manager

Salaries	5,638.40	36,567.20	73,294.00	(36,726.80)
Equipment Maintenance	0.00	83.96	200.00	(116.04)
Office Supplies	0.00	13.73	0.00	13.73
Cellular Phones	137.61	351.80	550.00	(198.20)
Total Town Manager	5,776.01	37,016.69	74,044.00	(37,027.31)

Town Manager Administration

Salaries	3,684.80	23,674.01	47,160.00	(23,485.99)
Total Town Manager Administration	3,684.80	23,674.01	47,160.00	(23,485.99)

Clerk Treasurer

Salaries	3,760.00	10,351.75	34,320.00	(23,968.25)
Equipment Maintenance	0.00	0.00	100.00	(100.00)
Travel Expense	50.92	50.92	0.00	50.92
Computer Software	419.95	419.95	400.00	19.95

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08 December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
Bank Rental	85.00	85.00	100.00	(15.00)
Treasurer's Bond	0.00	0.00	250.00	(250.00)
Acct Software Maintenance Contract	0.00	0.00	500.00	(500.00)
Total Clerk Treasurer	4,315.87	10,907.62	35,670.00	(24,762.38)
Clerk Assistant/File Clerk				
Salaries	150.00	695.00	2,000.00	(1,305.00)
Total Clerk Assistant/File Clerk	150.00	695.00	2,000.00	(1,305.00)
Professional Fees				
Auditor	0.00	27,920.00	11,000.00	16,920.00
Legal Counsel	(406.00)	19,419.43	40,000.00	(20,580.57)
Engineering	0.00	3,322.74	25,000.00	(21,677.26)
Code Red Emergency Notification	0.00	0.00	5,000.00	(5,000.00)
Codification Services	0.00	0.00	2,000.00	(2,000.00)
Warfield Master Development Analysis	0.00	10,000.00	0.00	10,000.00
Total Professional Fees	(406.00)	60,662.17	83,000.00	(22,337.83)
Town House				
Salaries	2,480.00	16,120.00	32,251.00	(16,131.00)
Comp Time Payout	0.00	0.00	9,000.00	(9,000.00)
Vacation Time Pay Out	0.00	0.00	6,000.00	(6,000.00)
Utilities	217.80	2,984.19	6,050.00	(3,065.81)
Telephone	980.26	7,797.66	13,500.00	(5,702.34)
Building Maintenance	500.00	946.69	3,000.00	(2,053.31)
Housekeeping	490.00	2,470.00	4,680.00	(2,210.00)
Floor Mat Maint for Town Bldgs	0.00	0.00	1,000.00	(1,000.00)
Heating	1,949.98	3,427.66	4,680.00	(1,252.34)
Equipment Maintenance	0.00	0.00	1,930.00	(1,930.00)
Prop Maintenance - Landscaping	0.00	300.00	500.00	(200.00)
Office Supplies	73.49	2,362.93	5,400.00	(3,037.07)
Postage	0.00	1,063.80	1,200.00	(136.20)
Building/Kitchen Supplies	3.46	66.23	500.00	(433.77)
Computer Hardware/Software	1,047.00	1,796.96	2,500.00	(703.04)
Computer Software	0.00	0.00	100.00	(100.00)
Computer Maintenance	740.50	740.50	1,500.00	(759.50)
Training & Education	0.00	671.45	1,500.00	(828.55)
Promotions	0.00	122.63	100.00	22.63
Contract Services	0.00	0.00	500.00	(500.00)
Capital Outlay	0.00	117.00	0.00	117.00
Total Town House	8,482.49	40,987.70	95,891.00	(54,903.30)
Planning & Zoning				
Plan & Zone Commission	0.00	0.00	200.00	(200.00)
Master Plan Update	579.80	579.80	4,000.00	(3,420.20)
Total Planning & Zoning	579.80	579.80	4,200.00	(3,620.20)
HDC				
SHDC-Oper Exp Town Funded	0.00	0.00	500.00	(500.00)
SHDC - Ombudsman	0.00	0.00	500.00	(500.00)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08 December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
SHDC Grant Program	0.00	0.00	1,500.00	(1,500.00)
Total HDC	0.00	0.00	2,500.00	(2,500.00)
 Parks & Recreation				
Parks & Rec, Misc Park Events	24.21	6,231.19	6,000.00	231.19
MCP Movie Night	0.00	1,193.92	0.00	1,193.92
Total Parks & Recreation	24.21	7,425.11	6,000.00	1,425.11
 Police				
Salaries	23,648.40	162,926.87	292,259.00	(129,332.13)
Overtime	2,126.20	7,085.52	4,100.00	2,985.52
Court Pay	300.00	3,750.00	5,000.00	(1,250.00)
Comp Time Payout	0.00	0.00	6,000.00	(6,000.00)
Vacation Time Payout	0.00	0.00	4,000.00	(4,000.00)
Utilities	401.86	3,173.38	4,650.00	(1,476.62)
Building Maintenance	0.00	130.99	1,200.00	(1,069.01)
Housekeeping	0.00	211.57	780.00	(568.43)
Heating	0.00	0.00	2,811.00	(2,811.00)
Equipment Maintenance	71.00	621.75	3,000.00	(2,378.25)
Gasoline & Oil	1,449.82	8,608.89	14,548.00	(5,939.11)
Vehicle Maintenance	1,693.27	3,578.35	6,500.00	(2,921.65)
Travel Expense	0.00	566.26	1,500.00	(933.74)
Office Supplies	140.21	727.04	2,800.00	(2,072.96)
Miscellaneous Supplies	7.51	741.94	2,500.00	(1,758.06)
Computer Hardware	0.00	29.98	600.00	(570.02)
Computer Software	0.00	0.00	500.00	(500.00)
Computer Maintenance	18.88	1,024.86	2,000.00	(975.14)
Uniforms	0.00	1,463.90	4,000.00	(2,536.10)
Cellular Phones	26.91	733.93	1,900.00	(1,166.07)
Training & Education	0.00	293.00	3,400.00	(3,107.00)
Subscriptions	50.00	150.00	800.00	(650.00)
Promotions	0.00	1,152.95	1,900.00	(747.05)
Ammunition	0.00	0.00	900.00	(900.00)
Auxiliary Police	0.00	205.85	800.00	(594.15)
Capital Outlay-Finance Veh @ 7K	0.00	10,024.43	11,000.00	(975.57)
Total Police	29,934.06	207,201.46	379,448.00	(172,246.54)
 Police Department Administration				
Salaries	2,217.60	14,382.40	28,840.00	(14,457.60)
Total Police Department Administration	2,217.60	14,382.40	28,840.00	(14,457.60)
 Volunteer Fire Dept.				
Vol Fire Dept Contribution	5,000.00	5,000.00	5,000.00	0.00
Total Volunteer Fire Dept.	5,000.00	5,000.00	5,000.00	0.00
 Street Maintenance				
Misc Road materials	40.38	169.38	3,000.00	(2,830.62)
Road Overlays - First Ave.	0.00	22,279.30	30,000.00	(7,720.70)
Drainage & Inlets	0.00	0.00	15,000.00	(15,000.00)
Stormwater Mgmt Reg (NPDES)	0.00	0.00	3,484.00	(3,484.00)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08 December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
Road Repair/Patching	0.00	8,511.84	15,000.00	(6,488.16)
Street Lighting Electric Service	5,961.63	30,214.98	75,000.00	(44,785.02)
Sykesville Holiday Decorations	0.00	0.00	1,200.00	(1,200.00)
Signs	112.50	2,657.73	1,200.00	1,457.73
Total Street Maintenance	6,114.51	63,833.23	143,884.00	(80,050.77)
 Sanitation & Trash Collection				
Salaries	13,244.55	76,433.41	94,475.00	(18,041.59)
Equipment Maintenance	43.00	1,415.55	2,000.00	(584.45)
Dumpsters/Sanitation Equipment	0.00	0.00	4,000.00	(4,000.00)
Gasoline & Oil	1,266.10	9,136.20	14,093.00	(4,956.80)
Vehicle Maintenance	95.03	22,356.98	10,900.00	11,456.98
Miscellaneous Supplies	0.00	970.42	1,825.00	(854.58)
Uniforms	0.00	2,814.70	4,500.00	(1,685.30)
Protective/Safety Equipment	0.00	210.60	750.00	(539.40)
Tipping Fees	15,937.27	47,343.73	100,000.00	(52,656.27)
Total Sanitation & Trash Collection	30,585.95	160,681.59	232,543.00	(71,861.41)
 Public Works				
Salaries	5,835.52	37,810.72	129,317.00	(91,506.28)
Comp Time Payout	0.00	2,925.81	6,000.00	(3,074.19)
Vacation Time Payout	0.00	4,397.51	4,000.00	397.51
Utilities	264.28	1,306.85	5,000.00	(3,693.15)
Building Maintenance	0.00	2,609.88	5,500.00	(2,890.12)
Heating	251.70	440.03	5,446.00	(5,005.97)
Equipment Maintenance	215.66	8,820.33	6,670.00	2,150.33
Gasoline & Oil	803.76	3,762.90	8,092.00	(4,329.10)
Vehicle Maintenance	104.80	3,872.68	6,735.00	(2,862.32)
Office Supplies	0.00	578.64	700.00	(121.36)
Miscellaneous Supplies	297.71	1,812.58	3,035.00	(1,222.42)
Shop Equip-2 man post hole digger	0.00	0.00	700.00	(700.00)
Shop Equip - 2 Flammable Storage Cabinets	0.00	0.00	1,900.00	(1,900.00)
Shop Equip - Emergency Wash Station	0.00	0.00	1,200.00	(1,200.00)
Two Drum Basin	0.00	0.00	100.00	(100.00)
Computer Hardware	0.00	1,338.50	1,700.00	(361.50)
Computer Maintenance	697.00	2,143.00	500.00	1,643.00
Internet Service	102.90	617.44	1,000.00	(382.56)
Uniforms	711.03	2,195.57	4,925.00	(2,729.43)
Protective Safety Equip	313.59	614.18	1,300.00	(685.82)
Cellular Phones	249.91	2,429.13	2,900.00	(470.87)
Training and Education	0.00	606.18	2,000.00	(1,393.82)
Capital Outlay	0.00	5,638.47	26,500.00	(20,861.53)
Total Public Works	9,847.86	83,920.40	225,220.00	(141,299.60)
 Part-Time Public Works				
Salaries	130.00	455.00	2,000.00	(1,545.00)
Total Part-Time Public Works	130.00	455.00	2,000.00	(1,545.00)
 Snow Removal				
Overtime	0.00	0.00	4,500.00	(4,500.00)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08 December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
Snow Removal Supplies	5,627.89	13,945.61	18,500.00	(4,554.39)
Total Snow Removal	5,627.89	13,945.61	23,000.00	(9,054.39)
 Recycling				
Recycling Bins	0.00	3,016.25	4,000.00	(983.75)
Total Recycling	0.00	3,016.25	4,000.00	(983.75)
 Parks Maintenance				
Utilities	179.59	1,375.30	2,200.00	(824.70)
Housekeeping	0.00	1,085.00	1,200.00	(115.00)
Equipment Maintenance	0.00	640.34	3,100.00	(2,459.66)
Property Maintenance	115.30	5,747.18	9,300.00	(3,552.82)
Miscellaneous Supplies	0.00	326.25	2,035.00	(1,708.75)
Comm Parks & Playground Grant - Lexington Run Park	4,600.00	4,600.00	126,400.00	(121,800.00)
POS Grant - Town Match	0.00	0.00	11,380.00	(11,380.00)
Tree Care/Maintenance	0.00	1,350.00	3,500.00	(2,150.00)
Weed Control	0.00	0.00	150.00	(150.00)
Sediment Pond Maintenance	0.00	0.00	5,000.00	(5,000.00)
Property Maintenance-Lease Prop from Howard County	0.00	2,014.42	4,000.00	(1,985.58)
POS Park Improvements-Warfield Park	0.00	42,890.94	216,220.00	(173,329.06)
Total Parks Maintenance	4,894.89	60,029.43	384,485.00	(324,455.57)
 Debt				
Infra Bond - Principal	0.00	0.00	7,000.00	(7,000.00)
Infra Bond- Interest	0.00	4,021.36	11,091.00	(7,069.64)
SALT Loan - Principal	1,127.88	6,624.84	13,498.00	(6,873.16)
SALT Loan - Interest	267.66	1,748.40	3,249.00	(1,500.60)
2005 Police Vehicle-Lease-Principal	0.00	4,772.41	4,772.00	0.41
2005 Police Vehicle-Lease-Interest	0.00	783.88	784.00	(0.12)
CDA 2002 Parking Lots - Principal	0.00	0.00	24,800.00	(24,800.00)
CDA 2002 Parking Lots- Interest	0.00	6,254.57	12,509.00	(6,254.43)
2003 Property & Parking Loan - Principal	107.05	756.41	1,200.00	(443.59)
2003 - Property & Parking Loan - Interest	217.47	1,531.45	2,700.00	(1,168.55)
CDA 2005 Police Stat Expansion-Principal	0.00	0.00	17,800.00	(17,800.00)
CDA 2005 Police Stat Expansion - Interest	0.00	5,141.23	11,637.00	(6,495.77)
2005 Sanitation Truck Lease/Purchase-Principal	0.00	23,736.59	23,737.00	(0.41)
Sanitation Truck-Lease/Purchase-Interest	0.00	3,898.80	3,899.00	(0.20)
2006 Property Purchase - Principal	460.95	2,621.52	5,338.00	(2,716.48)
2006 Property Purchase - Interest	1,071.43	6,572.76	13,000.00	(6,427.24)
Total Debt	3,252.44	68,464.22	157,014.00	(88,549.78)
 Miscellaneous Expenditures				
CDL - Drug & Alcohol Testing	142.00	226.00	800.00	(574.00)
Town Events - Fallfest Contribution to SBA	0.00	1,000.00	1,000.00	0.00
Insurance - General	0.00	40,051.00	45,399.00	(5,348.00)
Contingency	0.00	0.00	6,855.00	(6,855.00)
Total Miscellaneous Expenditures	142.00	41,277.00	54,054.00	(12,777.00)
 Employee Benefits				
Short Term Disability	0.00	0.00	6,000.00	(6,000.00)

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08
December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
Retirement Plan/401a	5,273.58	30,820.17	112,395.00	(81,574.83)
Workers' Comp Insurance	0.00	44,705.00	50,000.00	(5,295.00)
Long Term Disability/Employer	(51.06)	(324.30)	3,375.00	(3,699.30)
Life Insurance	0.00	0.00	3,000.00	(3,000.00)
Health Insurance-Employer's Share	10,170.21	59,041.18	142,000.00	(82,958.82)
Flu & Lyme Disease Shots	0.00	0.00	500.00	(500.00)
Total Employee Benefits	15,392.73	134,242.05	317,270.00	(183,027.95)
Payroll Tax (Federal & State)				
Social Security	5,422.13	33,672.21	61,535.00	(27,862.79)
Total Payroll Tax (Federal & State)	5,422.13	33,672.21	61,535.00	(27,862.79)
Gatehouse				
Salaries	989.15	7,044.73	14,090.00	(7,045.27)
Utilities	56.81	796.68	1,500.00	(703.32)
Security Services-Professional	90.00	275.00	360.00	(85.00)
Telephon	46.20	297.84	800.00	(502.16)
Building Maintenance	65.52	1,629.33	1,500.00	129.33
Housekeeping	120.00	880.00	1,560.00	(680.00)
Heating	0.00	149.53	3,644.00	(3,494.47)
Property Maintenance - Landscaping	0.00	0.00	750.00	(750.00)
Gate House Self-Funded	0.00	4,280.00	0.00	4,280.00
Office Supplies	0.00	354.96	1,200.00	(845.04)
Misc Supplies	0.00	129.99	700.00	(570.01)
Internet Service	61.50	331.31	480.00	(148.69)
Promotions	0.00	42.36	100.00	(57.64)
Exhibit Planning	0.00	0.00	400.00	(400.00)
Capital Outlay-Gutters & Downspout Repair	0.00	0.00	2,500.00	(2,500.00)
Total Gatehouse	1,429.18	16,211.73	29,584.00	(13,372.27)
Assistant Curator-Gatehouse				
Salaries	560.50	3,657.50	7,868.00	(4,210.50)
Total Assistant Curator-Gatehouse	560.50	3,657.50	7,868.00	(4,210.50)
Train Station				
Building Maintenance	0.00	0.00	2,000.00	(2,000.00)
Total Train Station	0.00	0.00	2,000.00	(2,000.00)
Black Schoolhouse				
Utilities	156.26	686.56	2,500.00	(1,813.44)
Building Maintenance	0.00	539.38	2,000.00	(1,460.62)
Housekeeping	25.00	25.00		
Schoolhouse Supplies	0.00	163.80	1,000.00	(836.20)
Total Black Schoolhouse	181.26	1,414.74	5,500.00	(4,085.26)
Warfield Complex				
Warfield Intersection	0.00	206,534.80	0.00	206,534.80
Total Warfield Complex	0.00	206,534.80	0.00	206,534.80
Visitor Center/Post Office/Tower				

TOWN OF SYKESVILLE

Statement of Revenues and Expenditures-Budget vs. Actual, FY 07/08 December 1, 2007 - December 31, 2007

	Current Period Actual	Current YTD Actual	YTD Budget	YTD Budget Variance
Salaries	3,362.52	19,629.57	36,413.00	(16,783.43)
Utilities	415.76	2,440.23	5,500.00	(3,059.77)
Security Services-Professional	68.85	137.70	0.00	137.70
Business Machine Supplies	91.35	152.25	3,100.00	(2,947.75)
Building Maintenance	359.00	937.28	500.00	437.28
Housekeeping	85.00	675.00	1,500.00	(825.00)
Office Supplies	16.62	279.20	400.00	(120.80)
Miscellaneous Supplies	0.00	612.65	0.00	612.65
Retail Supplies - For Customer Purchase				
7605511 · Money Order Expense	16,847.77	62,697.88		
7605512 · Retail Sales Expense	0.00	(0.74)		
7605514 · Postage for Resale Expense	29,548.80	99,223.94		
Retail Supplies - For Customer Purchase - Other	0.00	1,430.96	600.00	830.96
Total Retail Supplies - For Customer Purchase	46,396.57	163,352.04	600.00	162,752.04
Internet Service	61.50	3,239.44	720.00	2,519.44
Promotions	18.87	92.86	1,000.00	(907.14)
Capital - Post Office Expansion	0.00	738.00	0.00	738.00
Total Visitor Center/Post Office/Tower	50,876.04	192,286.22	49,733.00	142,553.22
S & P Railway Society				
Utility Expense Grant	0.00	0.00	360.00	(360.00)
Total S & P Railway Society	0.00	0.00	360.00	(360.00)
Riverfront Development				
Appraisal Services	0.00	750.00		
Total Riverfront Development	0.00	750.00	0.00	750.00
Little Sykes Railway & Park				
Building Maintenance	0.00	252.00	500.00	(248.00)
Property Maintenance	0.00	155.61	0.00	155.61
Mini-Train	0.00	50.00	500.00	(450.00)
Total Little Sykes Railway & Park	0.00	457.61	1,000.00	(542.39)
Total Expenditures	202,203.60	1,539,763.33	2,540,941.00	(1,001,177.67)
Current Net Income (Loss)		<u>55,292.81</u>		

Town of Sykesville
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December 1-31, 2007

<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
31949	American Bank	12/05/2007		
INV 1178818	American Bank	11/16/2007	-5,740.00	Stamps on consignment
TOTAL			-5,740.00	
31950	ATCO Internatio	12/05/2007		Cust ID #754658
Inv 10190306	ATCO Internatio	11/13/2007	-442.15	Supplies & Equip for shop
	ATCO Internatio	11/16/2007	-142.35	Parts cleaner for shop
TOTAL			-584.50	
31951	Beck's, E.W.	12/05/2007		
	Beck's, E.W.	11/14/2007	-2,520.00	Catering for Dinner Dance 11/10/07
TOTAL			-2,520.00	
31952	Bender, Matthew	12/05/2007		
58906576	Bender, Matthew	11/16/2007	-89.25	2007 MD vehicle law '07 w/CD
TOTAL			-89.25	
31953	BG&E Streets	12/05/2007		8066592503
	BG&E Streets	11/26/2007	-4,540.44	Nov 2007
TOTAL			-4,540.44	
31954	Byte Right Supp	12/05/2007		
4598a	Byte Right Supp	12/03/2007	-1,047.00	New Dell Computer
	Byte Right Supp		-73.50	Server maint., APC backup, file error
5181a	Byte Right Supp	12/03/2007	-471.00	New user accts; new router; port switch
5096a	Byte Right Supp	12/03/2007	-196.00	Troubleshoot internet connectivity & clipart
TOTAL			-1,787.50	
31955	Carroll Occupational Health Solutions	12/05/2007		
Inv 15557	Carroll Occupational Health Solutions	12/04/2007	-42.00	DOT drug testing
TOTAL			-42.00	

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
31956	Dactek International, Inc	12/05/2007		
D104347	Dactek International, Inc	11/15/2007	-50.90	EZID #3 Fingerprint Pad
TOTAL			-50.90	
31957	Esworthy, Ronal	12/05/2007		
	Esworthy, Ronal	12/03/2007	-48.19	Mileage 11/15/07-11/26/07
TOTAL			-48.19	
31958	KEY EQUIPMENT	12/05/2007		591161119 1
	KEY EQUIPMENT	11/20/2007	-71.00	Copier Lease
TOTAL			-71.00	
31959	LCN	12/05/2007		
10812323	LCN	11/01/2007	-42.00	92 Crown Vic ad
TOTAL			-42.00	
31960	P&M Printing	12/05/2007		
15091	P&M Printing	11/01/2007	-415.80	Nov Calendars
TOTAL			-415.80	
31961	Rager, Lehman	12/05/2007		M8310
WES2719	Rager, Lehman	11/15/2007	-3,805.00	Final billing Audit 06/07
TOTAL			-3,805.00	
31962	Robbie's Towing	12/05/2007		
41878	Robbie's Towing	11/01/2007	-140.00	Towing 3165 to repair shop
TOTAL			-140.00	
31963	Sanders, L	12/05/2007		
	Sanders, L	11/30/2007	-21.50	Flag for Post Office
	Sanders, L		-16.47	Candy
	Sanders, L		-11.51	Misc kitchen supplies

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
	Sanders, L		-14.30	Invitation supplies
TOTAL			-63.78	
31964	SMITH, ERROL	12/05/2007		
	SMITH, ERROL	11/17/2007	-29.99	Space heater
TOTAL			-29.99	
31965	USPS	12/05/2007		Permit postage
	USPS	12/04/2007	-500.00	Postage for Master Plan update
	USPS		-250.00	Postage for Newsletter
	USPS		-250.00	Postage for Calendar
TOTAL			-1,000.00	
31966	Home Depot	12/05/2007		6035 3225 0327 5731
	Home Depot	11/01/2007	-33.44	Paint for snow plows
	Home Depot	11/01/2007	-4.53	Filters
	Home Depot	11/05/2007	-10.46	Master lock for schoolhouse
	Home Depot	11/05/2007	-2.86	Kwin set keys for schoolhouse
	Home Depot	11/05/2007	-34.81	Vac filter for shop vac
	Home Depot	11/06/2007	-139.83	Cooper Park painting/cleaning
	Home Depot	11/08/2007	-45.96	Cooper Park painting/cleaning
2581	Home Depot	11/14/2007	-177.73	Shop supplies
	Home Depot	11/16/2007	-3.92	Fountain supplies
	Home Depot	11/19/2007	-111.19	Decoration supplies 2007
TOTAL			-564.73	
31968	ACL Distributor	12/19/2007		
	ACL Distributor	12/18/2007	-174.70	CB radios for trucks
TOTAL			-174.70	
31969	AT&T	12/19/2007		019 933 6650 001
	AT&T	12/18/2007	-291.85	Long distance
TOTAL			-291.85	
31970	Bare Truck Cntr	12/19/2007		21033

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
314930	Bare Truck Cntr	10/29/2007	-18.72	Trikit set for truck #1
151804	Bare Truck Cntr	11/02/2007	-469.95	Truck #5 breakdown
TOTAL			-488.67	
31971	Bast, Irma	12/19/2007		
	Bast, Irma	12/18/2007	-50.92	Mileage: Ch 23 mtg; QB class
TOTAL			-50.92	
31972	BG&E	12/19/2007		
	BG&E	12/18/2007	-415.76	Post Office Elec 03315-18435
	BG&E		-56.44	Town House Elec 12770-96019
	BG&E		-51.82	Saslow Parking Lot 15717-56343
	BG&E		-102.11	Police Elec. 19020-96012
	BG&E		-70.70	Public Wks Elec 20639-08012
	BG&E		-251.70	Public Wks Heat 20639-08012
	BG&E		-66.99	Train Sta Street Light 26512-13466
	BG&E		-66.99	Train Sta Street Light 32210-98276
	BG&E		-97.27	McElroy Parking Lot 38871-08824
	BG&E		-156.26	Schooljouse Elec 52128-45358
	BG&E		-56.81	Museum Elec 52448-07426
	BG&E		-52.40	Cooper Park Elec 56525-76018
TOTAL			-1,445.25	
31973	Bobs Welding &	12/19/2007		
70661	Bobs Welding &	12/18/2007	-72.15	Hose for Truck #2
TOTAL			-72.15	
31974	Cintas Corp	12/19/2007		042-41462
042746088	Cintas Corp	11/07/2007	-174.69	uniform cleaning
042753009	Cintas Corp	11/14/2007	-174.69	uniform cleaning
042760046	Cintas Corp	11/21/2007	-174.69	uniform cleaning
42766937	Cintas Corp	11/28/2007	-174.69	uniform cleaning
42773691	Cintas Corp	12/05/2007	-174.69	uniform cleaning
TOTAL			-873.45	
31975	ComCast-PW-3357-01-6	12/19/2007		15012 063357-01-6
	ComCast-PW-3357-01-6	12/18/2007	-102.90	Internet 12/08/07-01/07/08

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	<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL				-102.90	
	31976	Crystal Spring	12/19/2007		1160808 1386206
		Crystal Spring	12/18/2007	-21.49	Cooler rent & water
		Crystal Spring		-21.49	Water
TOTAL				-42.98	
	31977	Duro-Test Light	12/19/2007		05-695055
		Duro-Test Light	11/16/2007	-646.49	Light bulbs for shop & VC/PO
TOTAL				-646.49	
	31978	Eldersburg Auto Parts	12/19/2007		3305250
	EL201129	Eldersburg Auto Parts	11/16/2007	-93.46	Equip & supplies for shop
TOTAL				-93.46	
	31979	Electrical Serv	12/19/2007		
		Electrical Serv	12/01/2007	-90.00	Replace GFI recepticle near flag pole
TOTAL				-90.00	
	31980	Farm & Home Ser	12/19/2007		
	103884	Farm & Home Ser	11/01/2007	-544.80	Salt for sidewalks 07/08
		Farm & Home Ser	11/01/2007	-9.95	Caution tape for Cooper Park
	105005	Farm & Home Ser	11/06/2007	-5.95	Duck tape for fountain
	104632	Farm & Home Ser	11/08/2007	-18.99	Straw for Post office project
	105424	Farm & Home Ser	11/09/2007	-99.90	Gloves for crew
	105746	Farm & Home Ser	11/13/2007	-9.98	Painting Cooper Park
	105964	Farm & Home Ser	11/19/2007	-71.88	Gloves for crew
		Farm & Home Ser	11/30/2007	-10.73	Fin Chg
TOTAL				-772.18	
	31981	FBI/LEEDA	12/19/2007		Membership No 2501
		FBI/LEEDA	12/06/2007	-50.00	2008 FBI-LEEDA Annual Dues
TOTAL				-50.00	

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
31982	Fleming Petrole	12/19/2007		
	Fleming Petrole	11/30/2007	-1,318.82	fuel
TOTAL			-1,318.82	
31983	Gall's, Inc	12/19/2007		0003714607
5914197900019	Gall's, Inc	11/13/2007	-70.87	Personalized watch caps
TOTAL			-70.87	
31984	Hudson, Gary	12/19/2007		
	Hudson, Gary	11/30/2007	-180.00	Cleaning Svc
	Hudson, Gary		-50.00	Cleaning Svc
	Hudson, Gary		-25.00	Cleaning Svc
	Hudson, Gary	12/14/2007	-180.00	Cleaning Svc
	Hudson, Gary		-50.00	Cleaning Svc
	Hudson, Gary		-80.00	Cleaning Svc
TOTAL			-565.00	
31985	LGIT Insurance	12/19/2007		LGIT-0135
5847	LGIT Insurance	11/21/2007	-740.00	Add '99 Dump Truck & '08 Charger to policy
TOTAL			-740.00	
31986	MML - MUNI POLI	12/19/2007		
	MML - MUNI POLI	11/26/2007	-100.00	MML 2008 Municipal Police Dues
TOTAL			-100.00	
31987	Mullinix & Sons	12/19/2007		08454
123897	Mullinix & Sons	11/27/2007	-2,912.75	Fuel pump & brakes for 3165 tractor
TOTAL			-2,912.75	
31988	Nextel Communic	12/19/2007		
103416260-003	Nextel Communic	12/08/2007	-88.95	Town Mgr Cell Phone
	Nextel Communic		-26.91	Police Cell Phone
	Nextel Communic		-249.91	PW Cell phones
TOTAL			-365.77	

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
31989	Olde Towne Moto	12/19/2007		
	Olde Towne Moto	11/21/2007	-1,168.18	Major repair Truck #2
A007326	Olde Towne Moto	11/29/2007	-130.00	Repair truck #3 cam sensor
TOTAL			-1,298.18	
31990	Platinum 1696	12/19/2007		5588-4600-0168-1696
	Platinum 1696	11/29/2007	-39.99	Norton Software
TOTAL			-39.99	
31992	Platinum 3275	12/19/2007		5588 4600 0168 1688
	Platinum 3275	11/27/2007	-64.92	Decorations for TH & Police Sta.
	Platinum 3275	11/27/2007	-237.15	Poinsettias: decorations for TH
	Platinum 3275	12/06/2007	-70.75	Decorations for TH
	Platinum 3275	12/06/2007	-3.46	Batteries for thermostat
TOTAL			-376.28	
31993	PNC Loan-1532.38	12/19/2007		21614309001
	PNC Loan-1532.38	12/10/2007	-460.95	Loan Principal
	PNC Loan-1532.38		-1,071.43	Loan Interest
TOTAL			-1,532.38	
31994	Purkey Design,	12/19/2007		
201	Purkey Design,	11/26/2007	-960.00	Dec 2007 Newsletter
TOTAL			-960.00	
31995	Robert, Frank	12/19/2007		
	Robert, Frank	11/01/2007	-34.08	Poster supplies for 1st Movie night
TOTAL			-34.08	
31996	Sanders, L	12/19/2007		
	Sanders, L	12/18/2007	-459.73	Santa items for Christmas Party
TOTAL			-459.73	

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
31997	Sevick, Chris	12/19/2007		
	Sevick, Chris	12/14/2007	-174.21	Reimburse: P & E Holiday Open House Craft supplies
TOTAL			-174.21	
31998	Smith, Bonnie L.	12/19/2007		
	Smith, Bonnie L.	11/30/2007	-100.00	Jones sisters picnic basket
TOTAL			-100.00	
31999	SMITH, ERROL	12/19/2007		
	SMITH, ERROL	12/18/2007	-32.98	Mileage
TOTAL			-32.98	
32000	Speedy Cleaning Service	12/19/2007		
398223	Speedy Cleaning Service	11/28/2007	-30.00	Qtrly cleaning of Floors: Lobby & Restroom
TOTAL			-30.00	
32001	Strategic Energ	12/19/2007		Acct #835945
	Strategic Energ	12/09/2007	-161.36	Town House Elec 73110004276304
	Strategic Energ		-127.19	Cooper Park Elec 73100004270133
	Strategic Energ		-299.75	Police Elec 73110004276310
	Strategic Energ		-193.58	Public Works Elec 73100004270132
TOTAL			-781.88	
32002	Sykes Shell	12/19/2007		
	Sykes Shell	11/01/2007	-137.86	#6410
	Sykes Shell		-749.33	#6411
	Sykes Shell		-134.96	#6412
	Sykes Shell		-162.60	#6414
	Sykes Shell		-156.07	#6515
	Sykes Shell		-664.56	#1
	Sykes Shell		-319.58	#2
	Sykes Shell		-250.04	#3
	Sykes Shell		-48.71	#5
	Sykes Shell		-345.21	#15

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	<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
TOTAL				-2,968.92	
	32003	Verizon	12/19/2007		000011580750 59Y
		Verizon	12/19/2007	-675.96	Phone Svc
TOTAL				-675.96	
	32004	Verizon-Historic	12/19/2007		000020284595 49Y
		Verizon-Historic	11/23/2007	-48.49	Monthly phone service
TOTAL				-48.49	
	32005	Verizon Wireles	12/19/2007		
		Verizon Wireles	11/22/2007	-50.00	Matt's cell phone
TOTAL				-50.00	
	32006	VSP	12/19/2007		12 240843 0001
		VSP	11/16/2007	-125.24	Vision Plan: Dec 2007
TOTAL				-125.24	
	32007	Platinum 1712	12/19/2007		5588 4600 0168 1712
		Platinum 1712	11/15/2007	-37.98	Staples: Flash Drive for Computer Backup
		Platinum 1712	11/21/2007	-5.00	office supplies
		Platinum 1712	11/26/2007	-23.59	Cookies for open house
		Platinum 1712	11/26/2007	-64.96	Disk mailers & bubble cushion mailers for resale
		Platinum 1712	12/19/2007	-25.44	Late fee card 1712
TOTAL				-156.97	
	32008	Platinum 1712	12/19/2007		5588 4600 0168 1712
		Platinum 1712	10/31/2007	-28.90	Staples: Printing Brochure & Flyer
		Platinum 1712	11/06/2007	-64.32	Office supplies
	393100	Platinum 1712	11/07/2007	-29.37	Sun State Mktg: office supplies
TOTAL				-122.59	
	32009	Candland, Matthew	12/24/2007		

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<u>Num</u>	<u>Source Name</u>	<u>Date</u>	<u>Paid Amount</u>	<u>Memo</u>
	Candland, Matthew	12/24/2007	-199.42	Mileage 11/16/07-12/21/07
TOTAL			-199.42	
32012	PEBSCO/401a	12/27/2007		
	PEBSCO/401a		-5,273.58	401(a) contribution for Dec 07
TOTAL			-5,273.58	