

OFFICIAL MINUTES OF January 14, 2008 REGULAR COUNCIL MEETING NO. 08-01

The regular Council meeting of the Town of Sykesville was held on January 14, 2008. Jonathan Herman, Mayor of the Town of Sykesville, called the meeting to order at 7:00 p.m. in the Council Meeting Room at the Town House. Mayor Herman, led the pledge of allegiance to the flag and a moment of silence.

PRESENT: Jonathan Herman Debby Ellis Eugene Johnson Frank Robert
 Leo Keenan Scott Sanzone

ABSENT: Jeannie Nichols

STAFF: Matthew Candland, Town Manager
 John Williams, Chief of Police
 Lorie Sanders, Town Clerk
 Irma Bast, Town Treasurer

ADDITIONS TO THE AGENDA: Mayor Herman then called for additions to the agenda. There were two additions

- #11 MML Scholarships
- #12 Update Parks/Event Committee

BUSINESS:

1. **Warfield Complex-Master Developer-** Mr. Bill Mooney, of Smart Growth Investments was in attendance to make the announcement that the Warfield Development Corporation and Cafritz have reached agreement on a Letter of Intent to redevelop the Warfield Complex. There were comments from the council and all were in agreement that this is very exciting and they are looking forward to moving ahead. There is a press release available for distribution. Town Manager Candland made a suggestion to take a brief recess to allow press to speak with Mr. Mooney.

MOTION TO: RECESS **Council member Robert motioned and council member Ellis seconded to take a brief recess at 7:08 pm.**

The motion carried unanimously.

MOTION: **Council member Keenan motioned and council member Robert seconded to return to regular session at 7:20 pm.**

This motion carried unanimously.

2. **Public Safety Report-** Chief Williams gave this report stating that this report covers a period of December 10, 2007 to January 14, 2008 for a total of 389 calls for service, with 2.29% of officers time being spent out of Sykesville's jurisdiction. There was some discussion concerning the ongoing problems at the intersection of Route 32 and 851. Town Manager Candland will follow-up with State Highway and Chief Williams will check into Maryland State Police

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documents recording vehicle accidents at this intersection and report back to the Council.

3. **Introduction- FY2008-2009 and FY2009-2013 Capital Improvement Plan (CIP)**- The CIP committee completed its work in December. The draft plans were forwarded to the Planning Commission for its review. The Planning Commission recommends that it be approved. It was recommended by Town Manager Matthew Candland recommended that the draft CIP be introduced at this meeting with a public hearing to be held at the January 28, 2008 meeting. Town Manager Candland pointed out a few highlights. There was some discussion.

MOTION:

Council member Sanzone motioned and council member Robert seconded to introduce the CIP as amended, adding generator for Police Department.

This motion carried unanimously.

4. **Solid Waste and Recycling –**

5. **Conservation Efforts**-Town Manager Candland ask that number 4 and 5 be combined and gave a short explanation regarding the steps that the staff has been taking to explore the ways that we can not only increase recycling, reduce the amount of solid waste we send to the landfill, but also the ways that we can use energy more efficiently. There was some additional discussion.
6. **Committee to Evaluate Town Salaries and Retirement**-At the last meeting the Mayor and Town Council decided to form a committee to study the current salaries of individual Sykesville employees and Sykesville's retirement system to other Carroll County towns and comparable towns throughout Maryland and to prepare recommendations for the whole Mayor and Town Council to consider. Town Manager Candland recommended that the committee consist of at least two council members, Town Manager, Chief of Police, and Public Works Director. Council member Debby Ellis and Council member Leo Keenan will serve on this Committee. Council member Keenan will serve as Chair.
7. **Economic Development Committee**-Town Manager Candland gave a brief update on the status of this committee. There was some discussion concerning the process and also the Ordinance that is already in effect. Town Manager Candland distributed a copy of the Ordinance and asked the council to read/study and bring comments and discussion to the next meeting. Mayor Herman stated at this time there will be a Destination Sykesville meeting on Tuesday, February 12, 2008 at 7:00 pm at the Town House. Council member Robert also stated that he talked with a senior at McDaniel College, Miss Carrie Wenschel, who will be doing an internship with the town.
8. **Mayor and Town Council Retreat**- Town Manager stated that the MTC Retreat is held annually the end of February or beginning of March and suggested a

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date be chosen. After some discussion, Saturday, March 8, 2008, 9 am to 4 pm was chosen.

- 9. Mayor and Town Council Policy on Closed Session-** Council member Keenan expressed his concerns regarding the process that is used to go into closed session. After some discussion and comments from the town attorney it was decided that if there was anything on the agenda that needs to be recorded by press or discussed in open session it would be stated before going into closed session to make public aware that there would be items discussed after closed session.
- 10. Town Master Plan-Update-**Town Manager felt that it would be helpful to update the public on our master plan process and to advertise the next meeting for this process. There was also some discussion to the possibility of speaking with an outside party for direction and consultation.
- 11. MML Scholarships-** Council member Ellis stated that there is a scholarship to be awarded through the Carroll County Chapter of the Maryland Municipal League and encouraged students to apply. The information is on the Sykesville website and applications are due by May 16, 2008.
- 12. Parks and Events-Update-**Council member Robert stated that in December the P & E Committee did a Holiday decoration contest, that the committee is looking for three new members, and that meetings will be held the third Monday of each month.

MOTION: Council member Ellis motioned and council member Keenan seconded to approve minutes of the December 10, 2007 meeting as submitted to public record.
Council members Ellis, Robert, Keenan, Johnson and Mayor Herman were in favor of this motion. Council member Sanzone abstained.
This motion carried.

MOTION: Council member Ellis motioned and council member Sanzone seconded to approve November 2007 Treasurers Report as submitted to public record.
This motion carried unanimously.

**MOTION TO:
RECESS** Council member Keenan motioned and council member Sanzone seconded to take a brief recess at 8:20 pm.
The motion carried unanimously.

**CLOSED
SESSION**

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MOTION: Council member Ellis motioned and Council member Sanzone seconded to go into closed session at 8:25 pm.

The motion carried unanimously.

Those in attendance were: Mayor Herman, Council members Robert, Keenan, Ellis, Sanzone and Johnson, Town Attorney Dennis Hoover, Town Manager Matthew Candland and Town Treasurer Irma Bast for some items.

Items discussed were:

Warfield Update

Baldwin Station Bills

Sykesville Development Corporation

PNC Bank

REOPEN SESSION

MOTION: Council member Ellis motioned and Council member Sanzone seconded to reopen regular session at 9:20 pm.

The motion carried unanimously.

MOTION TO

ADJOURN: There being no further business to come before the Council, Council member Johnson motioned and Council member Ellis seconded to adjourn meeting at 9:20 pm.

The motion carried unanimously.

Respectfully Submitted

Lorie Sanders

Town Clerk