

SYKESVILLE HISTORIC DISTRICT COMMISSION
MINUTES OF STATED MEETING
August 26, 2008

COMMISSIONERS

PRESENT:

Jonathan Caplan, Chair
Pat Greenwald, Vice Chair
Paul Mason
Jeannie Nichols, Council Liaison
Pam Graham

ABSENT:

GUESTS:

Richard Wagner, Architect

The regular meeting was called to order by Chairman Caplan at 7:00 p.m. in the Conference Room at the Sykesville Town House. The Pledge of Allegiance was recited.

REVIEW OF APPLICATIONS:

No applications submitted for approval

REVIEW OF TAX CREDIT APPLICATIONS:

No applications submitted for approval

Warfield New Construction Design Guidelines and Standards for Signs and Energy Efficiency:

Richard Wagner, of Gleason and Associates was here to review the guidelines with the Historic District Commission. Copies of the guidelines had previously been distributed to the Commission Members. This draft of the guidelines is a revision of a previous draft that was never adopted. The current draft is more harmonious with the Town Code, Historic District Guidelines, and the Warfield campus. Mr. Wagner would like input from the Historic District Commission, Town Manager, Town Attorney, and Michael Day of the Maryland Historical Trust, and would like to have this within 10 days so that he can prepare the final draft for approval by the Historic District Commission.

TOWN MASTER PLAN UPDATE:

Every 6-8 years the State requires that the Town Master Plan be updated. The Planning Commission reviews every chapter and makes recommendations to the Mayor and Town Council. Chapter 6 of the Town Master Plan is the chapter on "Historic Preservation". A copy of this Chapter had been distributed to the Historic District Commission for their review and comment. There was some discussion it was requested that all comments be sent to the Planning Commission before their meeting on September 2, 2008.

SHDC MINUTES:

Minutes of July 22, 2008 minutes were accepted to public record as submitted.

FINANCIAL REPORTS:

TOWN BUDGET ACCOUNTS:

No financial reports were submitted

COMMITTEE REPORT:

Gate House:

No Report this month

School House:

Pat Greenwald gave a brief update. Maryland Public Television will return on Tuesday September 2 to do more filming on the exterior. This will be shown at some point in time on Maryland Public TV regarding Carroll County History.

Also, there are 2 large groups requesting to come in September. One group is a scout group of about 25 boys and 10 parents. The other is a group of 25 home schoolers with parents. This will help pay the utilities.

A retired history teacher will help out and relieve Pat during the week.

BUSINESS:

Continuing/Community Education: nothing to report

Old Business: nothing to report

New Business: nothing to report

Closed Session

Motion:

Jonathan Caplan moved and Jeannie Nichols seconded to go into a closed session at 8:26pm. The motion carried unanimously.

Those in attendance were Jonathan Caplan, Pat Greenwald, Paul mason, Jeannie Nichols, and Pam Graham.

Items discussed were:

Personnel

Discussion on the letter of intent submitted by Wes Westcott to become a member on the Historic District Commission. All agreed to have this applicant provide a resume for review.

Motion: Jonathan Caplan moved and Jeanie Nichols seconded to reopen the meeting. The motion carried unanimously.

Adjournment: There being no further business, **Motion** was made to adjourn. The **Motion** carried unanimously. Meeting adjourned at 8:35 pm.

Respectfully Submitted,
Janice Perrault, Recording Secretary