

SYKESVILLE HISTORIC DISTRICT COMMISSION

MINUTES OF STATED MEETING

May 26, 2009, 2009

COMMISSIONERS

PRESENT:

Pat Greenwald, Chairperson
Wes Westcott
Jim Matthews
Leslie Reed, Council Liaison
Chad Bederka
Paul Mason

ABSENT:

Pam Graham – Vice Chairperson

GUESTS:

Chairperson Greenwald called the regular meeting to order at 7:00 p.m. in the Conference Room at the Sykesville Town House. The Pledge of Allegiance was recited.

REVIEW OF APPLICATIONS:

#09-13 SK Printing Business Sign

The owner Sudha Kaisthe was present to explain the sign and indicated that they will follow the guideline of the Commission and make sure the sign is 8' 6" off the ground. She also indicated the bracket is powder coated and would last a long time. Motion to accept application as submitted. Motion was seconded. All in favor.

#09-14 St. Barnabas Church Retaining Wall

Henry Jacobs, Boy Scout from Troop 719, presented a retaining wall plan for the parking lot at St. Barnabas Church. The Commission indicated this was a well-developed application and appreciated the extent of information. Motion to accept application as submitted with a request that the engineer of the project stabilize the wall for water infiltration. Motion was seconded. All in favor.

#09-15 7556 Main Street Addition

Fred Gossage, owner of the property was available by phone to explain the addition and the materials that will be used. It was noted that the property on the Historic District map has a designation of "C" and the property is really a "D". The Commission indicated that they would need to make a recommendation to the Mayor and Town Council to have the designation changed and it should get on the agenda for the next scheduled meeting on May 27, 2009. Motion made to recommend to the M&TC to change the designation of this property from a "C" to a "D". Motion was seconded. All in favor.

Chairperson Greenwald introduced Leslie Reed, liaison from the Town Council to the Commission. At this time everyone on the Commission introduced themselves to Leslie.

REVIEW OF TAX CREDIT APPLICATIONS:

No applications submitted for approval

SHDC MINUTES:

Minutes of April 28, 2008 minutes were accepted as submitted.

FINANCIAL REPORTS: - none

TOWN BUDGET ACCOUNTS:

No financial reports were submitted

COMMITTEE REPORT:

Gate House:

Chairperson Greenwald announced that Kari Greenwalt has resigned her position as Director of the Gate House Museum.

School House:

Pat Greenwald announced that the Carroll County Historic Sites tour on May 16, 2009 and one of the stops was the School House.

On May 30, 2009 the Johns Hopkins University Applied Physics Lab women will do a walking tour of Sykesville and will start at the School House.

On July 18, 2009 there will be a Lemonade Social at the School House.

Warfield Development:

No Update

BUSINESS:

Continuing/Community Education: nothing to report

Old Business: nothing to report

New Business:

- The Commission discussed the recommendations made by The Maryland Association of Historic District Commissions. These recommendations were communicated to the Commission last year and it was suggested we look at them and make decisions on recommendations.
 - First recommendation – acknowledge we use the Roberts Rules of Order with exception the Chairperson votes on motions.
 - Also at the beginning of the meeting announce additional items that need to be put onto the agenda.
 - Demolition by Neglect – the Town is covered so we do not need it in the Historic District Ordinance
 - Historic District might want to consider to changing the designation of each property from contributing to non-contributing. The Commission would need to involve council to pursue this change to the Ordinance. The Commission decided to pursue this effort at the next meeting by working on a checklist and what else is needed to determine the designation of each property within the Historic District.
 - Application – any easements or deeds restrictions to the exterior of this property. If yes submit a letter from the easement holder of their approval of the proposed work. Motioned moved and seconded to have this added to the application. All in favor.
 - Application – any State or Federal Tax credits for the rehabilitation. Should be added to the application. Do you intend to apply for Federal or State Rehabilitation Tax Credits? If yes, have your met with Sykesville Historic District. Information is available at the Town House. Motion moved and seconded to have this statement in the application. All in favor.
 - Application – requesting that the owner/manager of the property be present at the meeting. Motion moved and seconded to have additional information added to the Owners Certification – Please be advised if the Commission has questions or requires additional information from the applicant and the applicant is not present, the Commission has the right to postpone action on the application. All in favor.
 - Brochure will be postponed until next meeting.

- The next meeting of the Historic District Commission will be held on Tuesday, June 23, 2009 @ 7:00 P.M. at the Colored School House.
- Post Office – Jean Maher wants to have a sign out front for the Post Office. The application will be on the agenda at the next meeting.

Adjournment: There being no further business, **Motion** was made to adjourn. The **Motion** carried unanimously. Meeting adjourned at 8:26m.

Respectfully Submitted,
Janice Perrault, Recording Secretary