

TOWN OF SYKESVILLE
APPROVED BUDGET
FY 2012

	FISCAL YEAR
	2012
REVENUES	
Town Property Taxes	
Real Estate Taxes	1,189,016
Individual Personal Property Tax	300
Corporate Personal Property Tax	30,000
Assessment Credits - State, County, Town	0
Additions & Abatements - Prior Years, Tax	0
Payment in Lieu of Taxes	0
Penalties, Tax	0
Discounts, Tax	(500)
Total Taxes	<u>1,218,816</u>
Licenses & Permits	
Amusement and Admissions, State	1,000
Traders Licenses, County	1,500
Building Permits, County	1,000
Visitor Center Permits	1,200
Millard Cooper Park Permits	1,000
Franchise Fees, Cable TV	40,000
Bid Packages, Town	100
Impact Fees	12,672
Permits - Building, Zoning, HDC, Town	1,500
Total Licenses & Permits	<u>59,972</u>
Intergovernmental	
Highway User Revenue, State	68,862
State Aid, PolProtGrant, State	34,204
Income Tax, State	530,000
Police Dept Misc Grants - State	5,000
Empower Energy Efficiency Grant	25,000
Town County Agreement	263,295
Total Intergovernmental	<u>926,361</u>
Service Fees	
Commercial Trash Collections Charges	25,000
Commercial Solid Waste Collection Permits	1,000
Newsletter Ads - Receipts	4,000
Baldwins, Principal	0
Baldwins, Interest	0
Baldwin's Repay ADA Loan - Principal	2,812
Baldwin's Repay ADA Loan - Interest	2,401
Baldwin's Percent Rent	12,000
Rentals, Equip & Property	30,400
Total Service Fees	<u>77,613</u>

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Local / Program Revenues	
Post Office Income	20,000
PO Money Order Income	
PO Retail Income	
PO Services Income	
PO Postage Income	
Stamp Commissions	
Gatehouse - Donations	500
Gatehouse - Fundraisers	4,000
Gatehouse - Memberships	0
Schoolhouse Donations	1,000
Little Sykes Railway Revenues	1,500
Main Street Programs	5,000
Apple Butter Market	
Farmers' Market	
Misc. Main Street Events	
Parks & Recreation - Events Revenues	-
P&R Family Fun Festival	0
P&R Golf Revenue	4000
P&R Movie in the Park	0
P&R Homecoming Concert	0
P&R Concerts in the Park	0
P&R Misc. Holiday Events - including Kickball	300
P&R Concession Revenue	2,300
Warfield: WDC Revenue to Town	0
Total Local / Program Revenues	38,600

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Revenues from Miscellaneous Sources	
Interest	10,000
Parking Violations	1,000
Misc Receipts - Police Department	1,400
Misc Receipts - General	1,500
Transfer from Fund Balance (Reserves)	161,511
Transfer from Little Sykes Reserves	0
Transfer from Impact Fees	0
Transfer from Development Inspection Fees	0
Transfer from Raincliffe PWA funds	20,000
P & R from Reserve	0
Gate House Reserve (for GH Bldg Operations	0
South Branch Park: Hwd County Reimbursement	
South Branch Park State Bond Bill	0
Total Miscellaneous Sources Revenue	195,411
Total Revenues	2,516,773

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		2012
EXPENDITURES		
MAYOR AND TOWN COUNCIL		
Salaries		16,000
Advertising & Publishing		4,000
Christmas Decorations		1,200
Community Media Center		16,380
Contingency		10,000
Dues		2,200
Elections		0
Employee Events		300
Flowers & Condolences		500
Fund Balance		0
Maryland Municipal League Annual Convention		6,000
Maryland Municipal League Dues & Scholarship		5,088
Mayor and Council Retreat		200
Subscriptions		650
Town Newsletter		12,000
	Total Mayor and Town Council	<u>74,518</u>
TOWN COMMISSIONS		
Planning & Zoning Commission		500
Master Plan Update		0
Historic District Commission		500
Historic District Commission - Ombudsman		500
Historic District Commission - Grant Program		750
	Total Town Commissions	<u>2,250</u>
PROFESSIONAL SERVICES		
Auditor		13,400
Legal Counsel		30,000
Engineering		15,000
Insurance: General Property & Liability		30,050
Actuarial Study June 2009		0
Legal Counsel to obtain IRS ruling		0
IRS fee for Determination Ltr		0
Codification Services		1,500
	Total Professional Services	<u>89,950</u>

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ADMINISTRATION	
Salaries	223,788
Bank Fees - Misc Charges	600
Bank Rental	100
Building/Kitchen Supplies	650
Cellular Phones	1,000
Computer Hardware	2,500
Computer Maintenance	1,650
Computer Software	1,500
Contract Services - Copier Lease	1,500
Equipment Maintenance	1,000
Floor Mat Maintenance - All Departments	1,000
Office Supplies	4,000
Postage - All Departments	2,200
Prop Maintenance - Landscaping	400
Town House Building Maintenance	3,000
Town House Exterior Painting - Trim	10,000
Town House Heating - Oil	5,000
Town House Housekeeping	4,100
Town House, Public Works, Police Telephone	6,500
Town House Utilities	6,000
Training & Education	2,000
Travel Expense - All Departments	8,900
Total Administration	<u>287,388</u>

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PUBLIC SAFETY	
Salaries	360,193
New Police Officer	0
Ammunition	1,200
Contract Services - Copier Lease	1,500
Auxiliary Police	800
Building Maintenance	1,000
Cellular Phones/Mobile Data Terminals	6,000
Computer Hardware	700
Computer Maintenance	1,500
Computer Software	300
Council Stipend Reclassed to Police Dept.	0
Court Pay	6,300
Community Outreach	0
Equipment Maintenance	2,900
Freedom District Fire Department Contribution	2,500
Gasoline & Oil	18,000
Heating - Oil	1,700
Housekeeping	1,200
Miscellaneous Supplies	2,000
Office Supplies	2,500
Overtime (Partial offset by Misc. Grant Revenue)	7,891
Subscriptions	700
Training & Education	2,000
Uniforms	3,500
Utilities	8,500
Vehicle Maintenance	10,500
Total Public Safety	443,384

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PUBLIC WORKS & SANITATION	
Salaries	213,695
Salaries - Overtime - excluding snow removal	3,570
Part Time Salaries	2,000
Building Maintenance	1,000
CDL - Drug & Alcohol Testing	600
Cellular Phones	2,500
Computer Maintenance	650
Dumpsters/Sanitation Equipment	3,000
Employee Shoe Program	900
Equipment Maintenance	5,500
Gasoline & Oil	29,500
Heating - Natural Gas	1,600
Internet Service	0
Miscellaneous Recycling Expense	0
Miscellaneous Supplies	5,960
New Building Signage	0
Office Supplies	950
Protective/Safety Equipment	2,200
Recycling Bins	1,700
Solid Waste Advertising & Education	1,500
Tipping Fees	85,000
Training and Education	1,000
Uniforms	6,100
Utilities	3,600
Vehicle Maintenance	28,000
Total Public Works & Sanitation	400,525
STREETS & ROADS	
Drainage & Inlets	7,500
Misc Road materials	3,500
Parking Lot Improvements	0
Road Repair/Patching	10,000
Signs	4,500
Snow Removal - Overtime	4,590
Snow Removal - Supplies	25,000
Stormwater Mgmt Reg (NPDES)	0
Street Lighting Electric Service	65,000
Total Streets & Roads	120,090

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PARKS MAINTENANCE	
Equipment Maintenance	3,400
Housekeeping	1,000
Miscellaneous Supplies	2,100
Property Maintenance	11,000
Property Maintenance-Lease Prop from Howard County	4,000
Sediment Pond Maintenance	2,500
Tree Care/Maintenance	6,000
Vandalism Repairs	2,000
Utilities	2,400
Weed Control	300
Total Parks Maintenance	34,700
MAIN STREET/DOWNTOWN	
Main Street Manager/South Branch Park Supervisor	20,400
Council Stipend for Main Street Manager	0
Apple Butter Market Supplies	0
Main Street Events Supplies	1,000
Apple Butter Market Promotions	0
Main Street Events Marketing	500
Utilities @ South Branch Park	900
Council Stipend reclassified to EDC	0
Little Sykes Railway - Building Maintenance	650
Little Sykes Railway - Property Maintenance	760
Little Sykes Railway - Train Maintenance	1,000
Fallfest Contribution to SBA	0
Sykesville & Patapsco Railway - Utility Grant	400
Train Station - Building Maintenance	2,000
Total Main Street / Downtown	27,610

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VISITOR CENTER & POST OFFICE	
Salaries	45,799
ACH Merchant Fees	2,500
Advertising	650
Building Maintenance	1,500
Business Machine Supplies	1,250
Housekeeping: Tower	2,800
Internet Service	800
Office Supplies	500
Cost of Sales	500
Money Order Expense	
Retail Sales Expense	
Postage for Resale Expense	
Security Services-Professional	275
Telephone	1,000
Utilities	5,300
Total Visitor Center & Post Office	62,874
SYKESVILLE SCHOOLHOUSE	
Building Maintenance	1,000
Schoolhouse Housekeeping	120
Schoolhouse Supplies	400
Utilities	2,300
Total Sykesville Schoolhouse	3,820
GATE HOUSE MUSEUM	
Salaries - Director & Curator	7,270
Building Maintenance	2,500
Exterior Painting - Porch and South Side	5,000
Exhibit Planning	400
Gate House Self-Funded	0
Heating	3,000
Housekeeping	750
Internet Service	800
Misc Supplies	500
Museum Events	4,000
Office Supplies	500
Advertising	300
Property Maintenance - Landscaping	350
Security Services-Professional	360
Telephone	900
Volunteer Recognition Event	200
Volunteer Training/workshops	150
Council Stipend Reclassed to Gatehouse	0
Utilities	1,500

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		Total Gatehouse Museum	28,480	

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PARKS & RECREATION	
2009 Golf Tourney	4,000
Recreational Equipment	200
Council Stipend reclassified to Parks & Rec.	0
Sign for Jones Park	250
Park Rules Signs	2,500
Family Festival	0
Kickball	300
Advertising (was Movies in the Park)	500
Century High School Homecoming Concert	0
Concerts in the Park	700
Miscellaneous Holiday Events	750
Concessions	1,600
ASCAP Fees	350
Total Parks & Recreation	11,150
WARFIELD CULTURAL & COMMERCE CENTER	
MD 32/851 Intersection	0
Total Warfield Cultural & Commerce Center	0
EMPLOYEE BENEFITS	
Employee COLA	312
Christmas Bonuses	2,400
Immunizations - Hepatitis, Lyme, etc.	500
Health Insurance-Employer's Share	142,680
Life Insurance	3,185
Long Term Disability/Employer	3,547
Retirement Plan/401a	79,189
Short Term Disability	4,800
Comp Time Payout	3,060
Unused Vacation Payout	10,200
Social Security	71,291
Tuition Reimbursement	0
Workers' Comp Insurance	82,000
Total Employee Benefits	403,164

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DEBT SERVICE	
SALT Loan - Principal	0
SALT Loan - Interest	0
CDA 2002 Parking Lots - Principal	29,100
CDA 2002 Parking Lots- Interest	8,409
CDA 2005 Police Stat Expansion-Principal	20,300
CDA 2005 Police Stat Expansion - Interest	8,640
Police Vehicle - 2009 Charger - Principal	6,778
Police Vehicle - 2009 Charger - Interest	997
Police Vehicle - 2010 Charger - Principal	4,882
Police Vehicle - 2010 Charger - Interest	1420
Refinance/New Debt 070108 Principal	65,718
Refinance/New Debt 070108 Int	33,127
Total Debt Service	<u>179,370</u>
CAPITAL OUTLAY	
Public Safety:	
New Police Vehicle	32,000
Automated External Defibrillators	1,500
Flash Cam	6,000
Public Works & Sanitation	
Solid Waste Truck	150,000
Snow Emergency Signs	3,000
Town House	
Empower Energy Efficiency Project	25,000
Streets & Roads	
Paving - South end of McElroy Parking lot	25,000
Paving - Sandosky Parking Lot - Behind Becks	35,000
Paving - Town House Parking Lot	50,000
Parks	
South Branch Park Improvements	
Raincliff PWA expenditures	20,000
Total Capital Outlay	<u>347,500</u>
Total Expenditures	<u>2,516,773</u>
Net Revenue Over (Under) Expenses	0