

RULES AND INFORMATION FOR USAGE

- The occupancy capacity is 49 persons.
- Smoking is prohibited on the premises inside and outside.
- Serving and consumption of alcohol on premises is prohibited.
- Building access is restricted to the space reserved only.
- Restrooms are provided on the first level on the east side of the building.
- No pets or animals permitted on the premises (except those assisting handicapped individuals).
- Supplies in foyer are for the Town use only.
- There is a broom and a dustpan in the front foyer for your use.
- Users shall not attach anything to the building inside or outside.
- Only approved Caterers may provide catering services at the facility.
- Users can bring food into the room; must provide everything needed.
- Public Parking is available across Oklahoma Avenue in the “McElroy Lot”.
- The premises shall not be used for any immoral or illegal purpose, any unsafe purpose or other use risking damage or injury to person or property, or any purpose or use which constitutes a nuisance or interferes with the rights of other property owners and or Town citizens.
- The User agrees to hold the Town of Sykesville harmless from all claims, damages, and causes of action, which may arise while using this facility.

CLEAN UP

- Please leave the room in the same clean condition you found it.
- Please turn the HEAT and A/C DOWN/ UP to the temperature found upon arrival. Between November and March 50 degrees and between March and November 80 degrees.
- Turn lights off and close the upstairs door.
- Close any windows that you opened.
- Please remove all trash from the room and put in the trash container behind the building.
- The user is responsible for abiding by these rules and for assuring that the room is left as found and the downstairs access door is locked.